

School Health Policies and Practices Questionnaire

Part 1

2007

A Study Supported by the Robert Wood Johnson Foundation

Instructions

Thank you for participating in this important study of school policies and programs related to nutrition, physical activity, and obesity. Unless otherwise noted, please answer the questions based on the 2006-2007 school year. If your school includes grades higher than 5th grade, please answer the questions with regard to only the elementary school grades (K-5th) at your school. You may wish to consult with others in your school to assist you in answering some of the questions.

Part 1 (This white booklet)

- Asks about characteristics of your school and school district, including school policies relevant to obesity. This part includes sections on school characteristics, school and district food policies and programs, fitness and physical activity, and wellness policies.
- A school administrator is best suited to answer Part 1.
- Please be sure to complete the Honorarium Information on page 15.

Part 2 (Separate yellow section)

• Part 2 (yellow sheets) contains questions about the foods and beverages available to students at your school. The Food Service Manager, if you have one, may be best suited to answer Part 2.

Your answers are confidential. We will never release your name or your school's name to the public, nor will we tell anyone else what you say about the policies and practices at your school. This page intentionally left blank.

Part 1: Section A General Characteristics and Resources	Part 1: Section B School Food Policies and Programs
This section is about general characteristics of your school.	This section is about breakfast at your school.
 What is the average 3rd grade class size at your school? # of students Please indicate what time classes begin and end each day at your school: Start time : End time: 	 Does your school participate in the USDA reimbursable School Breakfast Program? Yes No → Please go to #4 On a typical day, about what percent of students at your school eat the USDA reimbursable School Breakfast offered by your school Don't know
	at Full-price % at Reduced-price % for Free % 3. What is the full price charged for breakfast? \$ reduced price charged for breakfast?
 Yes No 5. Please indicate whether the following staff work at your school (including staff shared among multiple schools in your district). Yes, part time at school Yes, full or shared among time at No district school a. Physical education coordinator b. Physical education teachers c. Food service coordinator d. Dietitian/nutritionist e. Health educator (dedicated specifically 	Please go to #5. 4. If your school does not participate in the USDA reimbursable School Breakfast Program, please indicate why not. PLEASE CHECK ALL THAT APPLY Too few eligible students Lack of interest among students/families Program too costly School starts too late to serve breakfast School lacks facilities to serve breakfast School lacks staff to serve breakfast Other – please explain:
to health issues)	 5. Does your school offer students any breakfast options other than the USDA reimbursable School Breakfast Program? □ No → Please go to #8 □ Yes → Please describe:

6. On a typical day, about what percent of students at your school eat this breakfast?

7. What is the average daily price charged per student for this breakfast?

\$_____

The following questions ask about lunch at your school.

8. Does your school participate in the USDA reimbursable National School Lunch Program?

Yes	
-----	--

- $\square \text{ No} \rightarrow \text{Please go to #12}$
- 9. About what percent of students in your school are eligible/certified to receive a free or reduced cost lunch as part of the USDA reimbursable National School Lunch Program (regardless of whether they actually eat it)?

Don't know

- Free lunch:
 % students

 Reduced-price lunch:
 % students
- 10. On a typical day, about what percent of students at your school <u>eat</u> the USDAreimbursable lunch at your school...

	<u>Don't know</u>
%	
%	
%	
	%

- 11. What is the...
 - ... full price charged for lunch? ... reduced price charged for lunch?

Please go to #13

12. If your school does not participate in the USDA reimbursable National School Lunch Program, please indicate why not.

PLEASE CHECK ALL THAT APPLY

- Too few eligible students
- Lack of interest among students/families
- Program too costly
- School lacks facilities to serve lunch
- School lacks staff to serve lunch
- Other please explain:
- 13. Does your school offer students any lunch options other than a USDA reimbursable National School Lunch Program?

No No) →	Please	go	to	#16
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Yes \rightarrow Please describe:

14. On a typical day, about what percent of students at your school eat this lunch?

%

- 15. What is the average daily price charged per student for this lunch?
 - \$_____
- 16. Are any of these foods served at your school?

PLEASE CHECK ALL THAT APPLY

- Traditional fast food restaurants ("burger and fries" such as McDonalds, Burger King, Wendy's, White Castle)
- Mexican fast food restaurant (e.g., Taco Bell, Taco Johns)
- Fried chicken (e.g., KFC)
- Sandwich or sub shop (e.g., Subway, Quiznos)
- Pizza (e.g., Pizza Hut, Papa John's, Domino's, Round Table)
- Another major chain? Please specify:
- Local food establishment (e.g., not a fast food company)
- 17. If yes to any of the above, how many days per week are any of the above types of commercial foods offered?

_____ days per week

18. How long does each lunch period last (if variable duration, please indicate how long the shortest lunch period lasts)?

____ minutes

19. At what time of day does lunch service begin and end (if multiple lunch periods, please indicate the start time of the earliest period during the day, and the end time of the last period):

Start Time: _____ AM/PM End Time: _____ AM/PM

20. Please indicate the timing of lunch in relation to mid-day recess:

PLEASE SELECT ONE ANSWER

- Students have lunch and then go directly out to recess in all grades
- Students have recess and then come in for lunch in all grades
- Students do not have recess directly prior to or after lunch
- Varies by class/grade

21. Where do students usually eat lunch?

PLEASE SELECT ONE ANSWER

- Dedicated cafeteria (not regularly used for other activities)
- Multi-purpose room
- Gymnasium
- Classroom
- Outdoors
- Other—Please specify:

These questions ask about food related practices at your school.

22. During this school year, has your school district or school provided (in written materials or online)...

Yes

No

- a. ...information to students on the nutrition and caloric content of foods available to them?
- b. ...information to parents on the nutrition and caloric content of foods available to students?
- 23. To what extent has your school or school district set <u>food prices</u> (in vending machines, stores, a la carte) with the intent of encouraging students to eat healthier foods (e.g., fruits, vegetables, low-fat foods) and/or discouraging them from eating less healthy foods?

PLEASE SELECT ONE ANSWER

Not at all	A little	Some	A lot	Don't know

24. To what extent has your school or school district set <u>beverage prices</u> (in vending machines, stores, a la carte) with the intent of encouraging students to drink healthier beverages (e.g., bottled water, low-fat milk, sugar-free beverages) and/or discouraging them from drinking less healthy beverages?

PLEASE SELECT ONE ANSWER

Not at all	A little	Some	A lot	Don't know

25. Please indicate whether any posters or other advertisements for the following products are currently posted in the cafeteria or in other locations at your school:

PLEASE CHECK ALL THAT APP	LY	Anywhere else (inside/outside
	In the cafeteria	the school or
	(or where students eat)	<u>on school buses)</u>
Soft drinks		
Fast food		
Candy		
Milk		
Fruit and/or vegetables		
(e.g., 5-a-day)		
Sports and/or physical activities (e.g., VERB, Jump Rope for Hear	rt)	

26. Please indicate whether any of the following practices occur at your school.

PLEASE CHECK ONE BOX FOR EACH ROW

		<u>No</u>	to the teacher	discouraged
a.	Teachers use food (e.g., candy) as a reward for good academic performance			
b.	Teachers use food (e.g., candy) as a reward for good behavior			
c.	Food coupons are used as an incentive for students (e.g., "Book-It" pizza party for reading)			
d.	Classroom lessons involve candy (i.e., mathematics using M&M candies)			
	Students are allowed to keep water bottles at their desks			
	Foods are regularly allowed in class (other than at snack time, parties or events)			
g.	Beverages other than water are regularly allowed in class (other than at snack time,	_	_	_
	parties or special events)			

27. Are there school-wide policies regarding the nutritional quality of items sold as school fundraisers?

Yes – please describe:

No

Ves it is un Ves hut it is

foods serve 28. Please	d in the classrood	m, whether s	school-suppl	ied or broug	-	 32b. If yes, please indicate all products offered as part of the "Farm to Cafeteria" program in your school: Fruits Vegetables
snack t	ime during the scl	hool day.				Dairy products
PLEAS	E CHECK ALL	THAT APPLY	Y			Other:
K	1st	2nd	3rd	4th	5th	
						33. Are there any significant activities currently underway at your school, or school district, to promote healthier eating and drinking practices among students?
	re any policies lir s) from being serv				ndy, cupcakes,	$\square \text{ No} \square \text{ Yes} \rightarrow \text{ Please briefly describe.}$
	Yes, school-wide	policy	Yes, in so	ome classes	🗌 No	
cookies	re any policies lir a) from being serv Yes, school-wide	red or brough		arties (e.g., b	ndy, cupcakes, irthdays, holidays)?	
These ques	tions ask about s	chool garde	ns and "farr	n-to-cafeteri	a" programs.	
31a. Does y particip	our school current ate in?	tly have a gai	rden (fruit an	d/or vegetab	le) that students	
	Yes	No				
31b	the opportunity Garden cl planning, Kitchen c in prepari Curriculu history, so	to participate lub (or other planting, ten classroom (or ing, cooking, m (use of the ocial science,	e in: forum where ding, or harv other forum or eating foc garden to te health/phys	by students r resting food f whereby stu od grown in t ach math, sc ical education	your students have nay participate in from the garden) dents may participate he garden) ience, language arts, n, or other subjects)	
32a. Does y		tly participate	e in any "Far	m to Cafeter	a" programs that	

incorporate or offer locally produced food into meals offered at school?

Yes

Part 1: Section C Student Physical Education and Physical Activity

This section is about physical education classes at your school.

1. Are elementary school students at your school required to take physical education?

No No	Yes -	> Please i	ndicate wł	nich grade	S.	
	PLEASE	CHECK A	LL THAT A	APPLY		
	Κ	1st	2nd	3rd	4th	5th

- 2. Please provide the following information about scheduled physical education class (excluding recess) during a typical week for 3rd grade students:
 - a. How many days per week is PE scheduled? _____days
 - b. How many **minutes** is each PE class? (If none, enter "0") _____minutes
 - c. Approximately how many **minutes** of PE class time are students <u>active</u> (i.e., time not dressing or waiting) _____minutes
- 3a. What is the average physical education class size for 3rd graders?

_____ students

- 3b. Are PE class sizes regularly increased (e.g., doubled or combined)?
 - No Yes
- 4. Please indicate which, if any, of the following issues have been barriers to implementing or maintaining regular physical education classes in your school:

PLEASE CHECK ALL THAT APPLY

- Lack of necessary staff
- Inadequate indoor facilities/equipment
- Inadequate outdoor facilities
- Competing demands for teaching other subject areas
- Physical education is not a high priority for district administrators
- No state or district policies requiring PE
- Financial constraints

Other:_____

This section is about recess at your school.

- 5. Please provide the following information about scheduled recess during a typical week for 3rd grade students:
 - a. How many **days per week** is recess scheduled? _____ days
 - b. How many **times per day** is recess scheduled? ______ times per day

OR if varies, please specify:

c. What is the **total number of minutes** per day for recess? _____total minutes

OR if varies, please specify:

6. If your school does not have regularly-scheduled recess, please indicate which of the following are reasons why not:

PLEASE CHECK ALL THAT APPLY

- No staff available to monitor students
- Inadequate playground/outdoor facilities
- Danger from outdoor hazards (e.g., neighborhood crime)
- Competing time demands for academics
- 7. Please indicate whether the following activities/games are allowed or banned at your school during recess:

PLEASE SELECT ONE ANSWER ON EACH ROW

	<u>Allowed</u>	<u>Not Allowed</u>
Football		
Jump rope		
Tag		
Dodgeball		
Other:		

This section is about students walking and biking to school.

- 8. Are students allowed to bike to school?
 - 🗌 No

Yes, in certain grades

Yes, all students

9. About what percentage of 3rd grade students in your school would you estimate walk or bike from home to school on an average school day?

_% of 3rd grade students

10. Please indicate to what extent each of the following barriers may prevent 3rd grade students from walking/biking to school:

PLEASE CIRCLE ONE NUME	BER ON EAC			×.	ži
	Vor at all	loa litte er	to some ev	loasteate	loan tent
School is too far away		x° 2	x° 3	4 4	10 5
Traffic danger	1	2	3	4	5
Bad weather	1	2	3	4	5
Crime	1	2	3	4	5
Lack of sidewalks	1	2	3	4	5
No bike racks	1	2	3	4	5
No crossing guards	1	2	3	4	5
Other, please specify:	1	2	3	4	5

This section is about additional physical activity and fitness practices at your school.

11. In general, how adequate do you think each of the following facilities are at your school for meeting the needs of students?

PLEASE SELECT ONE ANSWER ON EACH ROW

	Not very		Very	N/A
	<u>Adequate</u>	<u>Adequate</u>	<u>Adequate</u>	<u>Do not have</u>
Gymnasium				
Playing fields				
Playground equipment				

12. How often are height, weight, body mass index (a measure of overweight) and fitness measured for students in elementary grades (K-5) at your school? If measured, is this information sent to parents?

	<u>How a</u>	often mea	sured?	<u>Sent to p</u>	<u>parents?</u>
		Selected Grades	Annually for all		
	Never	<u>Only</u>	students	Yes	No
Measure students' height					
Measure students' weight					
Calculate students' body mass index					
Student physical fitness					

13. Please indicate whether each of the following statements are true for your school.

PLEASE SELECT ONE ANSWER ON EACH ROW	Yes	<u>No</u>
a. Students are allowed to voluntarily stay inside during recess (e.g. go to the library instead)		
b. Adequate indoor recreation facilities are available during inclement weather (i.e., multi-purpose room, gym)		
c. Teachers at this school keep students inside during recess as punishment for poor behavior		
d. Teachers at this school keep students inside during recess to complete schoolwork		
e. Teachers at this school use physical activity (running laps, push-ups) as punishment for poor behavior		

14. Does your school do any of the following to encourage physical activity among students in elementary grades?

PLEASE CHECK ALL THAT APPLY

- Intramural Team Sports (e.g., soccer, baseball, basketball)
- Extramural Team Sports (e.g., soccer, baseball, basketball)
- Individual Sports (e.g., skiing, mountain biking)
- School-sponsored after-school physical activities
- Sports & Rec/Park District-sponsored after school programs at school
- Unsupervised after-school use of outdoor facilities
- Unsupervised after-school use of indoor physical fitness facilities
- Nontraditional physical education activities (e.g., yoga, kick-boxing) to make physical education enjoyable
- Participate in the President's Challenge Physical Activity & Fitness Awards
 - Provide opportunities during the school day for organized physical activities such as walking or running laps at recess (excluding physical education class)
- such as warking of running taps at fecess (excluding physical education class)
- Participate in national "Walk to School" or "Bike to School" events/programs
- Organize a "walking school bus" where children walk to school together
- Participate in the Safe Routes to School initiative or a similar program

15. Are there any other significant activities currently underway at your school, or school district, to promote increased physical activity among students?	Part 1: Section D Wellness Policies						
$\square No \qquad \square Yes \rightarrow Please briefly describe:$	This section asks about the School Wellness Policy provision of the National School Lunch Act that was passed in 2004.						
	1. Has your school district or your school established a school wellness policy that addresses student nutrition and/or physical activity issues?						
	PLEASE CHECK ONLY ONE BOX Yes, the school district has established a policy Yes, the school has established its own policy (independently or in conjunction with the district) No Don't know						
	2. Has your school district or your school developed <u>explicit goals</u> designed to promote student wellness through the following activities:						
	PLEASE CHECK ONLY ONE BOX ON EACH LINE Yes, we have We are currently No, Don't developed goals developing goals not yet know						
	a. nutrition education? b. physical activity? c. other school based activities designed to promote wellness?						
	3. Has your school district or school developed <u>nutrition guidelines</u> for all foods available during the school day, designed to promote student health and reduce student obesity?						
	PLEASE CHECK ONLY ONE BOX Yes, we have developed guidelines We are currently developing guidelines No, not yet Don't know						
	4. Has your school district or school developed <u>a plan</u> for measuring implementation of the school wellness policy?						
	PLEASE CHECK ONLY ONE BOX Yes, we have developed a plan We are currently developing a plan No, not yet Don't know						
	No school wellness policy \rightarrow Please go to #7 9						

5.	Has your school district or school designated one or more persons to have operational
	responsibility for ensuring that the wellness policy is implemented?

Yes Don't know No

6. Has your school district or school involved any of the following participants in the development of the school wellness policy?

PLEASE CHECK ALL THAT APPLY

- Parents Students
- Teachers School food personnel
- School board members
- School administrators
- Other members of the public
- Other school personnel--please specify:

The next questions are about other school activities that promote student health.

7a. Does your school district or school have a health advisory council or an advisory group that makes recommendations regarding nutrition and/or exercise for students?

PLEASE CHECK ONLY ONE BOX

- Yes, at the school level only
- Yes, at the district level only
- Yes, at both the school and district levels
- No
- 7b. If Yes, during the past 12 months about how many times has this group met?

PLEASE CHECK ONLY ONE BOX

- None
- Once or twice
- Three or more times
- Don't know
- At present in your school district, is formal classroom instruction offered on... 8.

		Yes	<u>No</u>	<u>Don't know</u>
a.	Nutrition and dietary behavior			
b.	Physical activity, exercise, and health related fitnes	s		

Please indicate to what extent you agree with the following statements. 9.

PLEASE SELECT ONE ANSWER ON EACH ROW

		Str.	Di Oisere	4 Stree	Stronger Serves
a.	I am concerned about students at this school being overweight	1	2	3	4
b.	I am interested in encouraging students at this school to consume more nutritious foods and beverages	1	2	3	4
c.	I am interested in encouraging students at this school to get more exercise and physical activity than they do now	1	2	3	4
d.	Schools can play a role in addressing the problem of childhood obesity	1	2	3	4
e.	Parents of students at this school have expressed an interest in participating in improving nutrition and/or physical activity practices at your school	st 1	2	3	4
f.	Keeping children physically active helps them to perform better in other classroom activities and academics	1	2	3	4

10. Are there any significant activities currently underway at this school, or school district, to promote student wellness, other than those described in previous sections?



 \Box Yes \rightarrow Please briefly describe:

Part 1: Section E National Food and Beverage Agreements

In May of 2006 the Alliance for a Healthier Generation (a partnership of the American Heart Association and the William J. Clinton Foundation) reached an agreement with the American Beverage Association, Coca-Cola, PepsiCo, and Cadbury Schweppes, to limit portion sizes and caloric content of <u>beverages</u> offered to students during the regular and extended school day. A set of "School Beverage Guidelines" was adopted under the agreement.

1. Have you heard of the Alliance for a Healthier Generation's "School Beverage Guidelines"?

Yes, quite a bit	Yes, some	\square No \rightarrow Please go to #7
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- 2. Has your school district adopted the Alliance for a Healthier Generation's School Beverage Guidelines?
 - Yes No Don't know
- 3. Has your school implemented the "School Beverage Guidelines"?
 - No → Please go to #5
 - No, but we are planning to implement them \rightarrow Please go to #5
 -] Yes, we are in the process of implementing them \rightarrow Please go to #4
 - Yes, we have implemented them \rightarrow Please go to #4
- 4. Please indicate in which of the following venues you are currently implementing the "School Beverage Guidelines" and the extent of your implementation.
 - CHECK ONE BOX ON EACH LINE

		NOU	In		Don t	
		<u>at all</u>	Part	Fully	<u>Know</u>	<u>N/A</u>
a.	Vending machine beverages					
b.	Beverages in the school/student store					
c.	Snack bars/carts beverages					
d.	À la carte <u>beverages</u>					

5. Is your school district or school implementing or planning to implement any other guidelines concerning the portion size, caloric content, or other features of <u>beverages</u> in your school?

No

No

 $\Box \text{ Yes} \rightarrow \text{Please specify:}$

6. In the past year, have you reduced the standard serving size for <u>beverages</u> offered to students in your school (e.g. from 20 ounce containers to 8 or 12 ounce containers)?

 \Box Yes \rightarrow Please provide a brief description:

In October 2006, the Alliance for a Healthier Generation also reached an agreement with the Campbell Soup Company, Dannon, Kraft Foods, Mars, and PepsiCo relating to the nutritional content of <u>competitive foods</u> sold in schools to students (competitive foods include all foods, including snack foods, sold in schools other than through the federally subsidized school food programs). A set of "Nutritional Guidelines for Competitive Foods" was adopted under the agreement. The next few questions ask about these and other nutrition guidelines.

- 7. Have you heard of the Alliance for a Healthier Generation's Nutritional Guidelines for Competitive Foods?
 - Yes, quite a bit \Box Yes, some \Box No \rightarrow Please go to #11
- 8. Has your school district adopted the Alliance for a Healthier Generation's Nutritional Guidelines for Competitive Foods?
 - Yes No
-] Don't know
- 9. Has your school implemented the "Nutritional Guidelines for Competitive Foods"?
 - No → Please go to #11
 - No, but we are planning to implement them \rightarrow Please go to #11
 - Yes, we in the process of implementing them \rightarrow Please go to #10
 - Yes, we have implemented them \rightarrow Please go to #10
- 10. Please indicate in which of the following venues you are currently implementing the "Nutritional Guidelines" and the extent of your implementation:

CHECK ONE BOX ON EACH LINE

		INUL	111		Dunt	
		<u>at all</u>	Part	Fully	<u>Know</u>	<u>N/A</u>
a.	Vending machine <u>foods</u>					
b.	Foods in the school/student store					
c.	Snack bars/carts foods					
d.	À la carte <u>foods</u>					

11. Is your school district or school implementing or planning to implement any other guidelines concerning the portion size, caloric content, or other features of <u>foods</u> in your school?

□ No □ Yes \rightarrow Please specify:_____

Part 1: Section F Vending Machines

These questions are about the sale of beverages (but not food items) in vending machines to elementary school students in your school.

1. Does your school have vending machines that ever sell beverages to:

	<u>Yes</u>	<u>No</u>
Staff		
Students above elementary grades (6+)		
Students in elementary grades (K-5)?		$\square \rightarrow$ If no, please go to #10
		on the next page.

2. At what times are these machines available to elementary students?

PLEASE CHECK ALL THAT APPLY

- Before school At mealtimes
- Other times during school
- After school
- 3. How much total revenue does your school receive annually from <u>beverages</u> sold in vending machines?
 - \$_____

These questions are about vending machine contracts with beverage distributors.

- 4. Does your school or school district have a contract with a soft drink bottler or beverage distributor, such as Coca-Cola, PepsiCo, or Cadbury-Schweppes (Dr. Pepper), giving the company *exclusive* rights to sell beverages at your school?
 - Yes

 $\square \text{ No} \rightarrow \text{Please go to # 8}$

5. Is this an agreement between the soft drink bottler/beverage distributor and...

PLEASE SELECT ONE ANSWER

- ...the school only?
- ...the school district only?
- ...both the school and the school district?
- 6. Has this agreement been renegotiated in the past year?

Yes No

Don't know

7. Does your school or school district receive incentives, such as cash awards or donations of equipment, supplies, or other donations, once total beverage receipts exceed a specified amount?

8. Who has a major "say" in deciding what beverages are offered in vending machines at your school?

Don't know

PLEASE CHECK ALL THAT APPLY

- The soft drink bottler or vending company
- The school
- The school district
- The state
- Other—please specify:
- 9. Who primarily sets the prices for the beverages that are offered in vending machines at your school?

PLEASE SELECT ONE ANSWER

- A soft drink bottler or vending company
- The school
-] The school district

Other—please specify:

The next questions are about food items (but not beverages) sold in vending machines to elementary school students in your school.

10. Does your school have vending machines that ever sell food to:

	Yes	No
Staff		
Students above elementary grades (6+)		
Students in elementary grades (K-5)?		□→ If no, please
		go to page 15.

11. At what times are these machines available to elementary students?

PLEASE CHECK ALL	THAT APPLY
------------------	------------

- Before school
- At mealtimes
- Other times during school
- After school
- 12. How much total revenue does your school receive annually from <u>food</u> sold in vending machines?
 - \$_____

The next questions are about <u>food</u> vending contracts.

- 13. Does any company (e.g. a vending machine company or soft drink bottler) have an exclusive contract to sell <u>food</u> items in vending machines at your school?
 - □ Yes □ No \rightarrow Please go to # 17
- 14. Is this an agreement between the vending company/soft drink bottler and...

PLEASE SELECT ONE ANSWER

- ...the school only?
- ...the school district only?
- ...both the school and the school district?
- 15. Has this agreement been renegotiated in the past year?
 - Yes



16. Does your school receive incentives, such as cash awards or donations of equipment, supplies, or other donations, once total <u>food</u> receipts exceed a specified amount?

Yes No No Don't know

17. Who has a major "say" in deciding what <u>foods</u> are offered in vending machines at your school?

PLEASE CHECK ALL THAT APPLY

- The soft drink bottler or vending company
- The school
- The school district
- The state
- Other—please specify: _____
- 18. Who primarily sets the prices for the foods that are offered in vending machines at your school?

PLEASE SELECT ONE ANSWER

- A soft drink bottler or vending company
- The school
- The school district
- Other—please specify:

Thank you very much!

Please be sure to complete the last page.

This page intentionally left blank.

This sheet will be removed as soon as we receive the completed questionnaire and will be kept separately from the responses to the questionnaire in order to maintain confidentiality.

Contributing Respondents

In the space below, please write the **roles or titles** of any individuals who contributed a significant amount of information used in completing this survey. Please **<u>do not write the names</u>** of these individuals here.

Respondents' Roles/Titles:

Mailing Instructions

- Place both parts of the questionnaire in the enclosed, stamped USPS Priority Mail envelope.
- Peel the strip and seal the envelope.
- Place the envelope in your outgoing US mail.

If you have any questions or need another USPS return envelope, please call Steve Du Bois at (312) 413-8906 or e-mail him at duboiss@uic.edu.

Honorarium Check Information

To whom should the honorarium check be made payable?

Name:

Additional Comments

If you have any additional comments, please write them below.

To whom should the honorarium check be sent?

Name:

Address:



Part 2: Food and Beverage Policies and Practices These questions ask about food and beverages available <u>to students</u> in your school. All the information that you provide will be kept completely confidential, with no disclosure of your name or your school's name.	 Please indicate which menu planning system is used in your school. PLEASE CHECK ALL THAT APPLY
The Food Service Manager may be best able to answer these questions.	Nutrient Standard Menu Planning (NuMenus)
 On a typical day, for <u>lunch</u>, about what percent of your <u>elementary</u> students (grades K-5) 	 Assisted Nutrient Standard Menu Planning (Assisted NuMenus) Enhanced food-based menu planning Traditional food-based menu planning Any other menu planning:
aeat lunch offered by your school?%	
bbring their own lunch?%	5. Does your school participate in the USDA-sponsored Team Nutrition program?
cgo home for lunch?%	Yes No Don't know
 dbuy lunch from vending machines, school store, snack bars/carts, or a la carte?% eother?% Please explain: 	 6. Who provides the food service at this school? PLEASE CHECK ALL THAT APPLY School system food service
2. Which of the following kitchen facilities are available at your school?	Food service management company (e.g., Sodexho, Preferred Meals)Major food company (e.g., Burger King, Pizza Hut)
PLEASE SELECT ONE ANSWER	please specify:
Full-service kitchen (i.e., ovens, refrigerators, stove)	Local food establishment (e.g., local pizza or sub shop)
 Partial-kitchen (i.e., warming oven or microwave only) No kitchen 	please specify:
3. At what level are decisions about menus and food service made?	7. Does your school have any policies (written procedures or guidelines shared with students and staff) that address the nutrient quality of food and drink items sold or served in the following ways:
PLEASE CHECK ALL THAT APPLY	PLEASE SELECT ONE ANSWER ON EACH ROW
At the school level	<u>No Yes N/A</u>
At the district level	In the school cafeteria
External contractor	In school vending machines
Other – please describe:	In school stores/shack carts Sold as fundraisers
	Brought by parents into the cafeteria from restaurants

The next questions ask about the availability of various food and beverage items in each of several venues. If your school does not have a particular venue, you will be instructed to skip to the next one. Please be careful to answer about the specific venue that is the focus of each question.

VENDING MACHINES – Beverages

If your school does <u>not</u> have <u>beverage vending machines</u> available to elementary (K-5) students, please check here in and go to the top of page 3.

8. Please indicate whether the following **beverages** are available to elementary (K-5) students from **vending machines** in your school. For each item that is available, please indicate <u>when</u> it is available by checking all the appropriate boxes to the right of the arrow.

				(PLEASE CHECK ALL THAT APPLY)				
		Item av <u>No</u>	ailable? <u>Yes</u>	Before classes begin in the morning	During school hours when meals are not being served	During school lunch periods	After school	
a.	Bottled water		$\square \rightarrow$					
b.	Regular soft drinks (such as Coke, Pepsi, or Dr. Pepper)		$\square \rightarrow$					
C.	Diet soft drinks (such as Diet Coke, Diet Pepsi, or Diet Dr. Pepper)		$\square \rightarrow$					
d.	Other no-calorie or very low-calorie beverages (such as Crystal Light Lemonade, Propel Fitness Water, or Fruit ₂ O)		$\Box \rightarrow$					
e.	100% fruit or vegetable juice with no added sweeteners		$\square \rightarrow$					
f.	Sports drinks (such as Gatorade or Powerade)		$\square \rightarrow$					
g.	"Light" juices (such as Minute Maid Light Orange Juice)		$\square \rightarrow$					
h.	Fruit drinks that are not 100% fruit juice and that are high in calories (such as Hawaiian Punch, Sunny Delight, or Hi-C)		$\Box \rightarrow$					
i.	Low-fat (1%) or non-fat (skim) milk, including low-fat flavored milk		$\square \rightarrow$					
j.	Whole or 2% milk, or flavored milk		$\square \rightarrow$					

9. Would you say that at least 50% of the **beverage** choices offered in your **vending machines** are water or other no-calorie or low-calorie options?

10. What is the most common serving size of the soft drinks available to students in your vending machines?

ounces \Box No soft drinks are available

VENDING MACHINES - Food

If your school does <u>not</u> have <u>food vending machines</u> available to elementary (K-5) students, please check here and **go to the top of page 4**.

11. Please indicate whether the following **food items** are available to elementary (K-5) students from **vending machines** in your school. For each item that is available, please indicate when it is available by checking all the appropriate boxes to the right of the arrow.

(PLEASE CHECK ALL THAT APPLY)

		Item ava <u>No</u>	uilable? <u>Yes</u>	Before classes begin in the morning	During school hours when meals are not being served	During school lunch periods	After school
a.	Candy		$\square \rightarrow$				
b.	Salty snacks that are <i>not low in fat</i> , such as regular potato chips		$\square \rightarrow$				
c.	<i>Low-fat</i> salty snacks, such as pretzels, baked chips, or other <i>low-fat</i> chips		$\square \rightarrow$				
d.	Cookies, crackers, cakes, or other baked goods that are <i>not low in fat</i>		$\square \rightarrow$				
e.	<i>Low-fat</i> cookies, crackers, cakes, pastries, or other <i>low-fat</i> baked goods		$\square \rightarrow$				
f.	Ice cream or frozen yogurt that is not low in fat		$\square \rightarrow$				
g.	<i>Low-fat</i> or <i>fat-free</i> ice cream, frozen yogurt, sherbet, or <i>low-fat</i> or <i>non-fat</i> yogurt		$\square \rightarrow$				
h.	Sandwiches		$\square \rightarrow$				
i.	Pre-made, main course salads (such as chef's salad)		$\square \rightarrow$				
j.	Bread sticks, rolls, bagels, pita bread, or other bread products		$\square \rightarrow$				
k.	Deep-fried fries (including fries that are just reheated)		$\square \rightarrow$				
1.	Fresh fruit		$\square \rightarrow$				
m.	Other fruit (such as dried or canned fruit)		$\square \rightarrow$				
n.	Vegetables (such as carrot sticks or celery sticks)		$\square \rightarrow$				

SCHOOL/STUDENT STORE and/or SNACK BARS/CARTS - Beverages

If your school does <u>not</u> have <u>school/student stores</u> or <u>snack bars/carts</u> selling <u>beverages</u> to elementary (K-5) students, please check here and go to page 5.

12. Please indicate whether the following **beverages** are available to elementary (K-5) students from any **school/student store** or **snack bars/carts** in your school. For each item that is available, please indicate when it is available by checking all the appropriate boxes to the right of the arrow.

(PLEASE CHECK ALL THAT APPLY)

		Item ava	uilable?	Before classes begin in the	During school hours when meals	During school	After
		<u>No</u>	Yes	morning	are not being served	0	school
a.	Bottled water		$\square \rightarrow$				
b.	Regular soft drinks (such as Coke, Pepsi, or Dr. Pepper)		$\square \rightarrow$				
c.	Diet soft drinks (such as Diet Coke, Diet Pepsi, or Diet Dr. Pepper)		$\square \rightarrow$				
d.	Other no-calorie or very low-calorie beverages (such as Crystal Light Lemonade, Propel Fitness Water, or Fruit ₂ O)		□→				
e.	100% fruit or vegetable juice with no added sweeteners		$\square \rightarrow$				
f.	Sports drinks (such as Gatorade or Powerade)		$\square \rightarrow$				
g.	"Light" juices (such as Minute Maid Light Orange Juice)		$\square \rightarrow$				
h.	Fruit drinks that are not 100% fruit juice and that are high in calories (such as Hawaiian Punch, Sunny Delight, or Hi-C)		$\square \rightarrow$				
i.	Low-fat (1%) or non-fat (skim) milk, including low-fat flavored milk		$\square \rightarrow$				
j.	Whole or 2% milk, or flavored milk		$\square \rightarrow$				

13. Would you say that at least 50% of the **beverage** choices offered in your **school/student store or snack bars/carts** are water or other no-calorie or low-calorie options?

\Box Yes \Box No \Box Don't kr	now
--------------------------------------	-----

14. What is the most common serving size of the soft drinks available to students in your school/student store or snack bars/carts?

ounces

 \Box No soft drinks are available

SCHOOL/STUDENT STORE and/or SNACK BARS/CARTS - Food

If your school does <u>not</u> have any <u>school/student store</u> or <u>snack bars/carts</u> selling <u>food</u> to elementary (K-5) students, please check here and go to page 6.

15. Please indicate whether the following <u>food items</u> are available to elementary (K-5) students from any <u>school/student stores</u> or <u>snack bars/carts</u> in your school. For each item that is available, please indicate <u>when</u> it is available by checking all the appropriate boxes to the right of the arrow.

(PLEASE CHECK ALL THAT APPLY)

		Item ava <u>No</u>	ilable? <u>Yes</u>	Before classes begin in the morning	During school hours when meals are not being served	During school lunch periods	After school
a.	Candy		$\square \rightarrow$				
b.	Salty snacks that are <i>not low in fat</i> , such as regular potato chips		$\square \rightarrow$				
c.	<i>Low-fat</i> salty snacks, such as pretzels, baked chips, or other <i>low-fat</i> chips		$\square \rightarrow$				
d.	Cookies, crackers, cakes, or other baked goods that are <i>not low in fat</i>		$\square \rightarrow$				
e.	<i>Low-fat</i> cookies, crackers, cakes, pastries, or other <i>low-fat</i> baked goods		$\square \rightarrow$				
f.	Ice cream or frozen yogurt that is not low in fat		$\square \rightarrow$				
g.	<i>Low-fat</i> or <i>fat-free</i> ice cream, frozen yogurt, sherbet, or <i>low-fat</i> or <i>non-fat</i> yogurt		$\square \rightarrow$				
h.	Sandwiches		$\square \rightarrow$				
i.	Pre-made, main course salads (such as chef's salad)		$\square \rightarrow$				
j.	Bread sticks, rolls, bagels, pita bread, or other bread products		$\square \rightarrow$				
k.	Deep-fried fries (including fries that are just reheated)		$\square \rightarrow$				
1.	Fresh fruit		$\square \rightarrow$				
m.	Other fruit (such as dried or canned fruit)		$\square \rightarrow$				
n.	Vegetables (such as carrot sticks or celery sticks)		$\square \rightarrow$				

SCHOOL LUNCH MEAL - Beverages

If your school does <u>not</u> offer a <u>school lunch meal</u> to elementary (K-5) students, please check here and **go to the top of page 8**.

16. Please indicate how often the following beverages are available to elementary (K-5) students with your school lunch meal (not à la carte) in your school.

(PLEASE CHECK ONE BOX ON EACH LINE)

		Never	Some days	Most or every day
a.	Bottled water			
b.	Regular soft drinks (such as Coke, Pepsi, or Dr. Pepper)			
c.	Diet soft drinks (such as Diet Coke, Diet Pepsi, or Diet Dr. Pepper)			
d.	Other no-calorie or very low-calorie beverages (such as Crystal Light Lemonade, Propel Fitness Water, or Fruit ₂ O)			
e.	100% fruit or vegetable juice with no added sweeteners			
f.	Sports drinks (such as Gatorade or Powerade)			
g.	"Light" juices (such as Minute Maid Light Orange Juice)			
h.	Fruit drinks that are not 100% fruit juice and that are high in calories (such as Hawaiian Punch, Sunny Delight, or Hi-C)			
i.	Low-fat (1%) or non-fat (skim) milk, including low-fat flavored milk			
j.	Whole or 2% milk, or flavored milk			

17. Would you say that at least 50% of the beverage choices offered in your school lunch meal are water or other no-calorie or low-calorie options?

 \Box Yes \Box No \Box Don't know

18. What is the most common serving size of the **soft drinks** available to students in your **school lunch meal**?

ounces \Box No soft drinks are available

SCHOOL LUNCH MEAL - Food

19. Please indicate how often the following <u>food items</u> are available to elementary (K-5) students with your <u>school lunch meal</u> (not à la carte) in your school.

		Never	Some days	Most or every day
a.	Candy			
b.	Salty snacks that are not low in fat, such as regular potato chips			
c.	Low-fat salty snacks, such as pretzels, baked chips, or other low-fat chips			
d.	Cookies, crackers, cakes, or other baked goods that are not low in fat			
e.	Low-fat cookies, crackers, cakes, pastries, or other low-fat baked goods			
f.	Ice cream or frozen yogurt that is not low in fat			
g.	Low-fat or fat-free ice cream, frozen yogurt, sherbet, or low-fat or non-fat yogurt			
h.	Sandwiches			
i.	Pre-made, main course salads (such as chef's salad)			
j.	Bread sticks, rolls, bagels, pita bread, or other bread products			
k.	Deep-fried fries (including fries that are just reheated)			
1.	Fresh fruit			
m.	Other fruit (such as dried or canned fruit)			
n.	Vegetables (such as carrot sticks or celery sticks)			
0.	Two or more different entrees or main courses			
p.	Pizza			
q.	Whole grains (such as wheat bread or brown rice)			
r.	Salad bar			

(PLEASE CHECK ONE BOX ON EACH LINE)

À LA CARTE - Beverages

If your school does <u>not</u> offer an <u>à la carte</u> lunch service to elementary (K-5) students, please check here and **go to question 24 on page 9**.

20. Please indicate how often the following **beverages** are available to elementary (K-5) students in your school **<u>à la carte</u>** at lunch.

(PLEASE CHECK ONE BOX ON EACH LINE)

		Never	Some days	Most or every day
a.	Bottled water			
b.	Regular soft drinks (such as Coke, Pepsi, or Dr. Pepper)			
c.	Diet soft drinks (such as Diet Coke, Diet Pepsi, or Diet Dr. Pepper)			
d.	Other no-calorie or very low-calorie beverages (such as Crystal Light Lemonade, Propel Fitness Water, or Fruit ₂ O)			
e.	100% fruit or vegetable juice with no added sweeteners			
f.	Sports drinks (such as Gatorade or Powerade)			
g.	"Light" juices (such as Minute Maid Light Orange Juice)			
h.	Fruit drinks that are not 100% fruit juice and that are high in calories (such as Hawaiian Punch, Sunny Delight, or Hi-C)			
i.	Low-fat (1%) or non-fat (skim) milk, including low-fat flavored milk			
j.	Whole or 2% milk, or flavored milk			

21. Would you say that at least 50% of the **beverage** choices offered **<u>à la carte</u>** are water or other no-calorie or low-calorie options?

□ No □ Don't know

22. What is the most common serving size of the **soft drinks** available to students **<u>à la carte</u>**?

ounces \Box No soft drinks available

À LA CARTE - Food

23. Please indicate how often the following <u>food items</u> are available to elementary (K-5) students in your school <u>à la carte</u> at lunch.

		Never	Some days	Most or every day
a.	Candy			
b.	Salty snacks that are not low in fat, such as regular potato chips			
c.	Low-fat salty snacks, such as pretzels, baked chips, or other low-fat chips			
d.	Cookies, crackers, cakes, or other baked goods that are not low in fat			
e.	Low-fat cookies, crackers, cakes, pastries, or other low-fat baked goods			
f.	Ice cream or frozen yogurt that is not low in fat			
g.	Low-fat or fat-free ice cream, frozen yogurt, sherbet, or low-fat or non-fat yogurt			
h.	Sandwiches			
i.	Pre-made, main course salads (such as chef's salad)			
j.	Bread sticks, rolls, bagels, pita bread, or other bread products			
k.	Deep-fried fries (including fries that are just reheated)			
1.	Fresh fruit			
m.	Other fruit (such as dried or canned fruit)			
n.	Vegetables (such as carrot sticks or celery sticks)			
0.	Two or more different entrees or main courses			
p.	Pizza			
q.	Whole grains (such as wheat bread or brown rice)			
r.	Salad bar			

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(PLEASE CHECK ONE BOX ON EACH LINE)

Please write in the title or role, **not the name**, of the person(s) who completed this segment of the questionnaire on food and nutrition: 24.

Thank you very much for your assistance!