## Food \& Fitness

School Health Policies and Practices Questionnaire Part 1

## 2007

Cof Sudy Nopponted by the Bobert Wood Sohnson © Foundation

## Instructions

Thank you for participating in this important study of school policies and programs related to nutrition, physical activity, and obesity. Unless otherwise noted, please answer the questions based on the 2006-2007 school year. If your school includes grades higher than 5th grade, please answer the questions with regard to only the elementary school grades (K-5th) at your school. You may wish to consult with others in your school to assist you in answering some of the questions.

## Part 1 (This white booklet)

- Asks about characteristics of your school and school district, including school policies relevant to obesity. This part includes sections on school characteristics, school and district food policies and programs, fitness and physical activity, and wellness policies.
- A school administrator is best suited to answer Part 1.
- Please be sure to complete the Honorarium Information on page 15.


## Part 2 (Separate yellow section)

- Part 2 (yellow sheets) contains questions about the foods and beverages available to students at your school. The Food Service Manager, if you have one, may be best suited to answer Part 2.

Your answers are confidential. We will never release your name or your school's name to the public, nor will we tell anyone else what you say about the policies and practices at your school.

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## Part 1: Section A General Characteristics and Resources

## This section is about general characteristics of your school.

1. What is the average 3rd grade class size at your school?
$\qquad$ \# of students
2. Please indicate what time classes begin and end each day at your school:

| Start time : | End time: |
| :--- | :--- |
| $\overline{\mathrm{HRS}}: \frac{\mathrm{AM}}{\mathrm{MIN}}$ | $\overline{\mathrm{HRS}}: \frac{\mathrm{PM}}{\mathrm{MIN}}$ |

3. Does your school qualify for Title 1 funding?YesNo
4. Does your school subscribe to Channel One?YesNo
5. Please indicate whether the following staff work at your school (including staff shared among multiple schools in your district).

a. Physical education coordinator
b. Physical education teachers
c. Food service coordinator
d. Dietitian/nutritionist
e. Health educator (dedicated specifically to health issues)

## Part 1: Section B

## School Food Policies and Programs

## This section is about breakfast at your school.

1. Does your school participate in the USDA reimbursable School Breakfast Program?YesNo $\rightarrow$ Please go to \#4
2. On a typical day, about what percent of students at your school eat the USDA reimbursable School Breakfast offered by your school..

|  |  | Don't know |
| :---: | :---: | :---: |
| ...at Full-price | \% | $\square$ |
| ...at Reduced-price | \% | $\square$ |
| ...for Free | \% | $\square$ |

3. What is the...
... full price charged for breakfast?
... reduced price charged for breakfast? $\qquad$
Please go to \#5.
4. If your school does not participate in the USDA reimbursable School Breakfast Program, please indicate why not.

| PLEASE CHECK ALL THAT APPLY |  |
| :--- | :--- |
| $\square$ | Too few eligible students |
| $\square$ | Lack of interest among students/families |
| $\square$ | Program too costly |
| $\square$ | School starts too late to serve breakfast |
| $\square$ | School lacks facilities to serve breakfast |
| $\square$ | School lacks staff to serve breakfast |
| $\square$ | Other - please explain: |

5. Does your school offer students any breakfast options other than the USDA reimbursable School Breakfast Program?No $\rightarrow$ Please go to \#8Yes $\rightarrow$ Please describe: $\qquad$
6. On a typical day, about what percent of students at your school eat this breakfast?
$\qquad$ \%
7. What is the average daily price charged per student for this breakfast? \$ $\qquad$

## The following questions ask about lunch at your school.

8. Does your school participate in the USDA reimbursable National School Lunch Program?YesNo $\rightarrow$ Please go to \#12
9. About what percent of students in your school are eligible/certified to receive a free or reduced cost lunch as part of the USDA reimbursable National School Lunch Program (regardless of whether they actually eat it)?

| Free lunch: | \% students |
| :--- | :--- |
| Reduced-price lunch: | \% students |

Don't know
Free lunch:
$\qquad$ \% students
10. On a typical day, about what percent of students at your school eat the USDAreimbursable lunch at your school...

| ...at Full-price |  |
| :--- | :--- |
| ...at Reduced-price | $\%$ |
| ...for Free | $\%$ |

11. What is the...
... full price charged for lunch?
\$
$\$$ $\qquad$

## Please go to \#13

12. If your school does not participate in the USDA reimbursable National School Lunch Program, please indicate why not.

PLEASE CHECK ALL THAT APPLY

## Too few eligible students

Lack of interest among students/families
Program too costly
School lacks facilities to serve lunch
School lacks staff to serve lunch
Other - please explain: $\qquad$
3. Does your school offer students any lunch options other than a USDA reimbursable National School Lunch Program?No $\rightarrow$ Please go to \#16
Yes $\rightarrow$ Please describe: $\qquad$
14. On a typical day, about what percent of students at your school eat this lunch?
$\qquad$ \%
15. What is the average daily price charged per student for this lunch?
$\$$ $\qquad$
16. Are any of these foods served at your school?

PLEASE CHECK ALL THAT APPLYTraditional fast food restaurants ("burger and fries" such as McDonalds, Burger King, Wendy's, White Castle)Mexican fast food restaurant (e.g., Taco Bell, Taco Johns)
Fried chicken (e.g., KFC)
Sandwich or sub shop (e.g., Subway, Quiznos)
Pizza (e.g., Pizza Hut, Papa John's, Domino’s, Round Table)
Another major chain? Please specify: $\qquad$
Local food establishment (e.g., not a fast food company)
17. If yes to any of the above, how many days per week are any of the above types of commercial foods offered?
$\qquad$ days per week
18. How long does each lunch period last (if variable duration, please indicate how long the shortest lunch period lasts)?
$\qquad$ minutes
19. At what time of day does lunch service begin and end (if multiple lunch periods, please indicate the start time of the earliest period during the day, and the end time of the last period):

Start Time: $\qquad$ AM/PM End Time: $\qquad$ AM/PM
20. Please indicate the timing of lunch in relation to mid-day recess:

## PLEASE SELECT ONE ANSWER

Students have lunch and then go directly out to recess in all gradesStudents have recess and then come in for lunch in all gradesStudents do not have recess directly prior to or after lunchVaries by class/grade
21. Where do students usually eat lunch?

## PLEASE SELECT ONE ANSWER

Dedicated cafeteria (not regularly used for other activities)Multi-purpose room
GymnasiumClassroom
Outdoors
Other—Please specify: $\qquad$

## These questions ask about food related practices at your school.

22. During this school year, has your school district or school provided (in written materials or online)...

Yes No
a. ...information to students on the nutrition and caloric content of foods available to them?
b. ...information to parents on the nutrition and caloric content of foods available to students?
23. To what extent has your school or school district set food prices (in vending machines, stores, a la carte) with the intent of encouraging students to eat healthier foods (e.g., fruits, vegetables, low-fat foods) and/or discouraging them from eating less healthy foods?

## PLEASE SELECT ONE ANSWER

Not at all A little Some A lot Don't know
24. To what extent has your school or school district set beverage prices (in vending machines, stores, a la carte) with the intent of encouraging students to drink healthier beverages (e.g., bottled water, low-fat milk, sugar-free beverages) and/or discouraging them from drinking less healthy beverages?

## PLEASE SELECT ONE ANSWER

Not at all A little Some A lo
Don't know
25. Please indicate whether any posters or other advertisements for the following products are currently posted in the cafeteria or in other locations at your school:

| PLEASE CHECK ALL THAT APPLY |  | Anywhere else <br> (inside/outside <br> the school or <br> In the cafeteria <br> (or where students eat) |
| :--- | :---: | :---: |
|  | $\square$ | $\square$ |
| Soft drinks | $\square$ | $\square$ |
| Fast food |  |  |
| Candy |  |  |
| Milk | $\square$ | $\square$ |
| Fruit and/or vegetables <br> (e.g., 5-a-day) |  |  |
| Sports and/or physical activities <br> (e.g., VERB, Jump Rope for Heart) | $\square$ | $\square$ |

26. Please indicate whether any of the following practices occur at your school.

## PLEASE CHECK ONE BOX FOR EACH ROW

Yes, it is up Yes, but it is
a. Teachers use food (e.g., candy) as a reward for good academic performance
b. Teachers use food (e.g., candy) as a reward for good behavior
c. Food coupons are used as an incentive for students (e.g., "Book-It" pizza party for reading)
d. Classroom lessons involve candy
(i.e., mathematics using M\&M candies)
e. Students are allowed to keep water bottles at their desks
f. Foods are regularly allowed in class (other than at snack time, parties or events)
g. Beverages other than water are regularly allowed in class (other than at snack time, parties or special events)
27. Are there school-wide policies regarding the nutritional quality of items sold as school fundraisers?Yes - please describe:
No

## These questions ask about policies regarding the nutritional quality of snacks and foods served in the classroom, whether school-supplied or brought from home.

28. Please indicate whether any of the following grades have a regularly-scheduled snack time during the school day.

## PLEASE CHECK ALL THAT APPLY


29. Are there any policies limiting sugar-sweetened items (e.g., candy, cupcakes, cookies) from being served or brought in at snacktime?Yes, school-wide policyYes, in some classes
30. Are there any policies limiting sugar-sweetened items (e.g., candy, cupcakes, cookies) from being served or brought at school parties (e.g., birthdays, holidays)?Yes, school-wide policyYes, in some classesNo

## These questions ask about school gardens and "farm-to-cafeteria" programs.

31a. Does your school currently have a garden (fruit and/or vegetable) that students participate in?Yes
No

31b. If yes, please indicate all garden-related activities that your students have the opportunity to participate in:Garden club (or other forum whereby students may participate in planning, planting, tending, or harvesting food from the garden)Kitchen classroom (or other forum whereby students may participate in preparing, cooking, or eating food grown in the garden)Curriculum (use of the garden to teach math, science, language arts, history, social science, health/physical education, or other subjects)Other: $\qquad$

32a. Does your school currently participate in any "Farm to Cafeteria" programs that incorporate or offer locally produced food into meals offered at school?

32b. If yes, please indicate all products offered as part of the "Farm to Cafeteria" program in your school:Fruits
VegetablesDairy products
Other: $\qquad$
33. Are there any significant activities currently underway at your school, or school district, to promote healthier eating and drinking practices among students?NoYes $\rightarrow$ Please briefly describe.
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$

## Part 1: Section C

## Student Physical Education and Physical Activity

## This section is about physical education classes at your school.

1. Are elementary school students at your school required to take physical education?NoYes $\rightarrow$ Please indicate which grades. PLEASE CHECK ALL THAT APPLY

| K | 1st | 2nd | 3rd | 4th | 5th |
| :---: | :---: | :---: | :---: | :---: | :---: |
| $\square$ | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |

2. Please provide the following information about scheduled physical education class (excluding recess) during a typical week for 3rd grade students:
a. How many days per week is PE scheduled? $\qquad$ days
b. How many minutes is each PE class? (If none, enter " 0 ") $\qquad$ minutes
c. Approximately how many minutes of PE class time are students active (i.e., time not dressing or waiting) $\qquad$ minutes

3a. What is the average physical education class size for 3rd graders?
$\qquad$ students

3b. Are PE class sizes regularly increased (e.g., doubled or combined)?NoYes
4. Please indicate which, if any, of the following issues have been barriers to implementing or maintaining regular physical education classes in your school:Lack of necessary staff
Inadequate indoor facilities/equipment
Inadequate outdoor facilities
Competing demands for teaching other subject areas
Physical education is not a high priority for district administrators
No state or district policies requiring PE
Financial constraints
Other: $\qquad$

## This section is about recess at your school.

5. Please provide the following information about scheduled recess during a typical week for 3rd grade students:
a. How many days per week is recess scheduled?
b. How many times per day is recess scheduled? $\qquad$ times per day

OR if varies, please specify: $\qquad$
c. What is the total number of minutes per day for recess? total minutes

OR if varies, please specify: $\qquad$
6. If your school does not have regularly-scheduled recess, please indicate which of the following are reasons why not:

## PLEASE CHECK ALL THAT APPLY

$\square$ No staff available to monitor studentsInadequate playground/outdoor facilities
Danger from outdoor hazards (e.g., neighborhood crime)
$\square$ Competing time demands for academics
$\square$ Recess is not a high priority for district administrators
Other: $\qquad$
7. Please indicate whether the following activities/games are allowed or banned at your school during recess:

PLEASE SELECT ONE ANSWER ON EACH ROW
Football
Jump rope
Tag
Dodgeball
Other: $\qquad$

This section is about students walking and biking to school.
8. Are students allowed to bike to school?No
Yes, in certain grades
$\square$ Yes, all students
9. About what percentage of 3rd grade students in your school would you estimate walk or bike from home to school on an average school day?
$\qquad$ $\%$ of 3 rd grade students
10. Please indicate to what extent each of the following barriers may prevent 3rd grade students from walking/biking to school:

## PLEASE CIRCLE ONE NUMBER ON EACH ROW

| PLEASE CIRCLE ONE NUMBER ON EACH ROW |  |
| :--- | :--- |
|  |  |
| School is too far away |  |
| Traffic danger | 1 |

13. Please indicate whether each of the following statements are true for your school.

PLEASE SELECT ONE ANSWER ON EACH ROW
a. Students are allowed to voluntarily stay inside during recess (e.g. go to the library instead)
b. Adequate indoor recreation facilities are available during inclement weather (i.e., multi-purpose room, gym)
c. Teachers at this school keep students inside during recess as punishment for poor behavior
d. Teachers at this school keep students inside during recess to complete schoolwork
e. Teachers at this school use physical activity (running laps, push-ups) as punishment for poor behavior
14. Does your school do any of the following to encourage physical activity among students in elementary grades?

## PLEASE CHECK ALL THAT APPLY

Intramural Team Sports (e.g., soccer, baseball, basketball)Extramural Team Sports (e.g., soccer, baseball, basketball)Individual Sports (e.g., skiing, mountain biking)School-sponsored after-school physical activitiesSports \& Rec/Park District-sponsored after school programs at schoolUnsupervised after-school use of outdoor facilitiesUnsupervised after-school use of indoor physical fitness facilitiesNontraditional physical education activities (e.g., yoga, kick-boxing) to make physical education enjoyableParticipate in the President's Challenge Physical Activity \& Fitness Awards Provide opportunities during the school day for organized physical activities such as walking or running laps at recess (excluding physical education class)Participate in national "Walk to School" or "Bike to School" events/programsOrganize a "walking school bus" where children walk to school togetherParticipate in the Safe Routes to School initiative or a similar program

Measure students' height
Measure students' weight Calculate students' body mass index Student physical fitness

Sent to parents? Selected Annually Grades for all
15. Are there any other significant activities currently underway at your school, or school district, to promote increased physical activity among students?NoYes $\rightarrow$ Please briefly describe:
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
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$\qquad$
$\qquad$
$\qquad$

## Part 1: Section D Wellness Policies

## This section asks about the School Wellness Policy provision of the National School Lunch Act that was passed in 2004.

1. Has your school district or your school established a school wellness policy that addresses student nutrition and/or physical activity issues?

## PLEASE CHECK ONLY ONE BOX

Yes, the school district has established a policyYes, the school has established its own policy
(independently or in conjunction with the district)No
Don't know
2. Has your school district or your school developed explicit goals designed to promote student wellness through the following activties:
PLEASE CHECK ONLY ONE BOX ON EACH LINE
Yes, we have We are currently No, Don't

a. nutrition education?
b. physical activity?
c. other school based activities designed to promote wellness?
3. Has your school district or school developed nutrition guidelines for all foods available during the school day, designed to promote student health and reduce student obesity?
PLEASE CHECK ONLY ONE BOX
$\square \quad$ Yes, we have developed guidelinesWe are currently developing guidelines
No, not yet
Don't know
4. Has your school district or school developed a plan for measuring implementation of the school wellness policy?

PLEASE CHECK ONLY ONE BOXYes, we have developed a plan
We are currently developing a plan
No, not yet
Don't know
No school wellness policy $\rightarrow$ Please go to \#7
5. Has your school district or school designated one or more persons to have operational responsibility for ensuring that the wellness policy is implemented?
Yes
NoDon't know
6. Has your school district or school involved any of the following participants in the development of the school wellness policy?
PLEASE CHECK ALL THAT APPLYParents
Students
Teachers
School food personnel
School board members
School administrators
Other members of the public
Other school personnel--please specify:
The next questions are about other school activities that promote student health.
7a. Does your school district or school have a health advisory council or an advisory group that makes recommendations regarding nutrition and/or exercise for students?

PLEASE CHECK ONLY ONE BOXYes, at the school level only
Yes, at the district level only
Yes, at both the school and district levels
No

7b. If Yes, during the past 12 months about how many times has this group met?
PLEASE CHECK ONLY ONE BOXNone
Once or twice
Three or more times
Don't know
8. At present in your school district, is formal classroom instruction offered on...
a. Nutrition and dietary behavior
b. Physical activity, exercise, and health related fitness $\square$


Don't know
9. Please indicate to what extent you agree with the following statements.

## PLEASE SELECT ONE ANSWER ON EACH ROW


a. I am concerned about students at this school being overweight

123
4
b. I am interested in encouraging students at this school to consume more nutritious foods and beverages

123
4
c. I am interested in encouraging students at this school to get more exercise and physical activity than they do now
d. Schools can play a role in addressing the problem of childhood obesity

123
4
e. Parents of students at this school have expressed an interest in participating in improving nutrition and/or physical activity practices at your school
f. Keeping children physically active helps them to perform better in other classroom activities and academics

| 1 | 2 | 3 | 4 |
| :--- | :--- | :--- | :--- |

10. Are there any significant activities currently underway at this school, or school district, to promote student wellness, other than those described in previous sections?NoYes $\rightarrow$ Please briefly describe:
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$

## Part 1: Section E <br> National Food and Beverage Agreements

In May of 2006 the Alliance for a Healthier Generation (a partnership of the American Heart Association and the William J. Clinton Foundation) reached an agreement with the American Beverage Association, Coca-Cola, PepsiCo, and Cadbury Schweppes, to limit portion sizes and caloric content of beverages offered to students during the regular and extended school day. A set of "School Beverage Guidelines" was adopted under the agreement.

1. Have you heard of the Alliance for a Healthier Generation's "School Beverage Guidelines"?Yes, quite a bit
Yes, someNo $\rightarrow$ Please go to \#7
2. Has your school district adopted the Alliance for a Healthier Generation's School Beverage Guidelines?
Yes
NoDon't know
3. Has your school implemented the "School Beverage Guidelines"?

## No $\rightarrow$ Please go to \#5

No, but we are planning to implement them $\rightarrow$ Please go to \#5
Yes, we are in the process of implementing them $\rightarrow$ Please go to \#4
Yes, we have implemented them $\rightarrow$ Please go to \#4
4. Please indicate in which of the following venues you are currently implementing the "School Beverage Guidelines" and the extent of your implementation.

5. Is your school district or school implementing or planning to implement any other guidelines concerning the portion size, caloric content, or other features of beverages in your school?NoYes $\rightarrow$ Please specify: $\qquad$
6. In the past year, have you reduced the standard serving size for beverages offered to students in your school (e.g. from 20 ounce containers to 8 or 12 ounce containers)?NoYes $\rightarrow$ Please provide a brief description:

In October 2006, the Alliance for a Healthier Generation also reached an agreement with the Campbell Soup Company, Dannon, Kraft Foods, Mars, and PepsiCo relating to the nutritional content of competitive foods sold in schools to students (competitive foods include all foods, including snack foods, sold in schools other than through the federally subsidized school food programs). A set of "Nutritional Guidelines for Competitive Foods" was adopted under the agreement. The next few questions ask about these and other nutrition guidelines.
7. Have you heard of the Alliance for a Healthier Generation's Nutritional Guidelines for Competitive Foods?Yes, quite a bit
Yes, someNo $\rightarrow$ Please go to \#11
8. Has your school district adopted the Alliance for a Healthier Generation's Nutritional Guidelines for Competitive Foods?
YesDon't know
9. Has your school implemented the "Nutritional Guidelines for Competitive Foods"?No $\rightarrow$ Please go to \#11
No, but we are planning to implement them $\rightarrow$ Please go to \#11
Yes, we in the process of implementing them $\rightarrow$ Please go to \#10
Yes, we have implemented them $\rightarrow$ Please go to \#10
10. Please indicate in which of the following venues you are currently implementing the "Nutritional Guidelines" and the extent of your implementation:

11. Is your school district or school implementing or planning to implement any other guidelines concerning the portion size, caloric content, or other features of foods in your school?No
Yes $\rightarrow$ Please specify: $\qquad$
a. Vending machine foods
b. Foods in the school/student store
c. Snack bars/carts foods
d. A la carte foods

## Part 1: Section F

 Vending Machines
## These questions are about the sale of beverages (but not food items) in vending

 machines to elementary school students in your school.1. Does your school have vending machines that ever sell beverages to:

## Staff

Students above elementary grades (6+)
Students in elementary grades (K-5)?

## $\begin{array}{ll}\text { Yes } & \frac{\mathbf{N o}}{\square} \\ \square & \square \\ \square & \square\end{array}$ <br> If no, please go to \#10 on the next page.

2. At what times are these machines available to elementary students?

PLEASE CHECK ALL THAT APPLY
Before school
At mealtimes
Other times during school
After school
3. How much total revenue does your school receive annually from beverages sold in vending machines?
\$ $\qquad$

These questions are about vending machine contracts with beverage distributors.
4. Does your school or school district have a contract with a soft drink bottler or beverage distributor, such as Coca-Cola, PepsiCo, or Cadbury-Schweppes (Dr Pepper), giving the company exclusive rights to sell beverages at your school?YesNo $\rightarrow$ Please go to \# 8
5. Is this an agreement between the soft drink bottler/beverage distributor and...

PLEASE SELECT ONE ANSWER...the school only?
...the school district only?...both the school and the school district?
6. Has this agreement been renegotiated in the past year?YesNoDon't know
7. Does your school or school district receive incentives, such as cash awards or donations of equipment, supplies, or other donations, once total beverage receipts exceed a specified amount?YesNoDon't know
8. Who has a major "say" in deciding what beverages are offered in vending machines at your school?

## PLEASE CHECK ALL THAT APPLY

The soft drink bottler or vending company
The school
The school district
The state
Other-please specify: $\qquad$
9. Who primarily sets the prices for the beverages that are offered in vending machines at your school?
PLEASE SELECT ONE ANSWERA soft drink bottler or vending company
The school
The school district
Other-please specify: $\qquad$

## The next questions are about food items (but not beverages) sold in vending

 machines to elementary school students in your school.10. Does your school have vending machines that ever sell food to

## Staff

Students above elementary grades (6+)
Students in elementary grades (K-5)?

$\rightarrow$ If no, please go to page 15.
11. At what times are these machines available to elementary students?

PLEASE CHECK ALL THAT APPLYBefore school
At mealtimes
Other times during school
After school
12. How much total revenue does your school receive annually from food sold in vending machines?
\$ $\qquad$

## The next questions are about food vending contracts.

13. Does any company (e.g. a vending machine company or soft drink bottler) have an exclusive contract to sell food items in vending machines at your school?YesNo $\rightarrow$ Please go to \# 17
14. Is this an agreement between the vending company/soft drink bottler and...

PLEASE SELECT ONE ANSWER...the school only?
...the school district only?...both the school and the school district?
15. Has this agreement been renegotiated in the past year?Yes NoDon't know
16. Does your school receive incentives, such as cash awards or donations of equipment, supplies, or other donations, once total food receipts exceed a specified amount?Yes
NoDon't know
17. Who has a major "say" in deciding what foods are offered in vending machines at your school?
PLEASE CHECK ALL THAT APPLYThe soft drink bottler or vending company
The schoolThe school districtThe state
Other-please specify: $\qquad$
18. Who primarily sets the prices for the foods that are offered in vending machines at your school?
PLEASE SELECT ONE ANSWERA soft drink bottler or vending companyThe schoolThe school district
Other-please specify: $\qquad$

## Thank you very much!

Please be sure to complete the last page.

This page intentionally left blank.

This sheet will be removed as soon as we receive the completed questionnaire and will be kept separately from the responses to the questionnaire in order to maintain confidentiality.

## Contributing Respondents

In the space below, please write the roles or titles of any individuals who contributed a significant amount of information used in completing this survey. Please do not write the names of these individuals here.

## Respondents' Roles/Titles:

$\qquad$
$\qquad$
$\qquad$
$\qquad$

## Honorarium Check Information

To whom should the honorarium check be made payable?

## Name:

To whom should the honorarium check be sent?

## Name:

## Address:

$\qquad$
$\qquad$
$\qquad$

## Mailing Instructions

- Place both parts of the questionnaire in the enclosed, stamped USPS Priority Mail envelope.
- Peel the strip and seal the envelope.
- Place the envelope in your outgoing US mail.

If you have any questions or need another USPS return envelope, please call Steve Du Bois at (312) 413-8906 or e-mail him at duboiss@uic.edu.

## Additional Comments

If you have any additional comments, please write them below.

## UIC <br> UNIVERSITY OF ILLINOIS AT CHICAGO

## Part 2: Food and Beverage Policies and Practices

These questions ask about food and beverages available to students in your school. All the information that you provide will be kept completely confidential, with no disclosure of your name or your school's name.

The Food Service Manager may be best able to answer these questions.

1. On a typical day, for lunch, about what percent of your elementary students (grades K-5) ...
a. ...eat lunch offered by your school? $\qquad$ \%
b. ...bring their own lunch? $\qquad$
c. ...go home for lunch? $\qquad$ \%
d. ...buy lunch from vending machines, school store, snack bars/carts, or a la carte? $\qquad$
e. ...other? $\qquad$ \%

Please explain: $\qquad$
2. Which of the following kitchen facilities are available at your school?

## PLEASE SELECT ONE ANSWER

Full-service kitchen (i.e., ovens, refrigerators, stove)Partial-kitchen (i.e., warming oven or microwave only)No kitchen3. At what level are decisions about menus and food service made?

## PLEASE CHECK ALL THAT APPLY

At the school levelAt the district levelExternal contractorOther - please describe: $\qquad$4. Please indicate which menu planning system is used in your school.

## PLEASE CHECK ALL THAT APPLY

Nutrient Standard Menu Planning (NuMenus)Assisted Nutrient Standard Menu Planning (Assisted NuMenus)Enhanced food-based menu planningTraditional food-based menu planningAny other menu planning: $\qquad$5. Does your school participate in the USDA-sponsored Team Nutrition program?YesNoDon't know
6. Who provides the food service at this school?
PLEASE CHECK ALL THAT APPLYSchool system food serviceFood service management company (e.g., Sodexho, Preferred Meals)Major food company (e.g., Burger King, Pizza Hut)
please specify: $\qquad$Local food establishment (e.g., local pizza or sub shop)
please specify: $\qquad$
7. Does your school have any policies (written procedures or guidelines shared with students and staff) that address the nutrient quality of food and drink items sold or served in the following ways:

PLEASE SELECT ONE ANSWER ON EACH ROW

In the school cafeteria
In school vending machines
In school stores/snack carts
Sold as fundraisers
Brought by parents into the cafeteria from restaurants


The next questions ask about the availability of various food and beverage items in each of several venues. If your school does not have a particular venue, you will be instructed to skip to the next one. Please be careful to answer about the specific venue that is the focus of each question.

## VENDING MACHINES - Beverages

If your school does not have beverage vending machines available to elementary (K-5) students, please check hereand go to the top of page 3 .
8. Please indicate whether the following beverages are available to elementary (K-5) students from vending machines in your school. For each item that is available, please indicate when it is available by checking all the appropriate boxes to the right of the arrow.

9. Would you say that at least $50 \%$ of the beverage choices offered in your vending machines are water or other no-calorie or low-calorie options?YesNoDon't know
10. What is the most common serving size of the soft drinks available to students in your vending machines?
$\qquad$No soft drinks are available

## VENDING MACHINES - Food

If your school does not have food vending machines available to elementary (K-5) students, please check here $\square$ and go to the top of page 4.
11. Please indicate whether the following food items are available to elementary ( $\mathrm{K}-5$ ) students from vending machines in your school. For each item that is available, please indicate when it is available by checking all the appropriate boxes to the right of the arrow.
(PLEASE CHECK ALL THAT APPLY)


## SCHOOL/STUDENT STORE and/or SNACK BARS/CARTS - Beverages

If your school does not have school/student stores or snack bars/carts selling beverages to elementary (K-5) students, please check here $\qquad$ and go to page 5.
12. Please indicate whether the following beverages are available to elementary (K-5) students from any $\underline{\text { school/student store }}$ or snack bars/carts in your school. For each item that is available, please indicate when it is available by checking all the appropriate boxes to the right of the arrow.
(PLEASE CHECK ALL THAT APPLY)

13. Would you say that at least $50 \%$ of the beverage choices offered in your school/student store or snack bars/carts are water or other no-calorie or low-calorie options?YesNoDon't know
14. What is the most common serving size of the soft drinks available to students in your school/student store or snack bars/carts?
$\qquad$ ouncesNo soft drinks are available

## SCHOOL/STUDENT STORE and/or SNACK BARS/CARTS - Food

If your school does not have any $\underline{\text { school/student store }}$ or snack bars/carts selling food to elementary (K-5) students, please check hereand go to page 6.
15. Please indicate whether the following food items are available to elementary (K-5) students from any school/student stores or snack bars/carts in your school. For each item that is available, please indicate when it is available by checking all the appropriate boxes to the right of the arrow.
(PLEASE CHECK ALL THAT APPLY)


## SCHOOL LUNCH MEAL - Beverages

If your school does not offer a school lunch meal to elementary (K-5) students, please check hereand go to the top of page 8 .
16. Please indicate how often the following beverages are available to elementary ( $\mathrm{K}-5$ ) students with your school lunch meal (not à la carte) in your school.
(PLEASE CHECK ONE BOX ON EACH LINE)

17. Would you say that at least $50 \%$ of the beverage choices offered in your school lunch meal are water or other no-calorie or low-calorie options?YesNoDon't know
18. What is the most common serving size of the soft drinks available to students in your school lunch meal?
$\qquad$ ouncesNo soft drinks are available

## SCHOOL LUNCH MEAL - Food

19. Please indicate how often the following food items are available to elementary (K-5) students with your school lunch meal (not à la carte) in your school.
(PLEASE CHECK ONE BOX ON EACH LINE)

|  |  | Never | Some days | Most or every day |
| :---: | :---: | :---: | :---: | :---: |
| a. | Candy | $\square$ | $\square$ | $\square$ |
| b. | Salty snacks that are not low in fat, such as regular potato chips | $\square$ | $\square$ | $\square$ |
| c. | Low-fat salty snacks, such as pretzels, baked chips, or other low-fat chips | $\square$ | $\square$ | $\square$ |
| d. | Cookies, crackers, cakes, or other baked goods that are not low in fat | $\square$ | $\square$ | $\square$ |
| e. | Low-fat cookies, crackers, cakes, pastries, or other low-fat baked goods | $\square$ | $\square$ | $\square$ |
| f. | Ice cream or frozen yogurt that is not low in fat | $\square$ | $\square$ | $\square$ |
| g. | Low-fat or fat-free ice cream, frozen yogurt, sherbet, or low-fat or non-fat yogurt | $\square$ | $\square$ | $\square$ |
| h. | Sandwiches | $\square$ | $\square$ | $\square$ |
| i. | Pre-made, main course salads (such as chef's salad) | $\square$ | $\square$ | $\square$ |
| j. | Bread sticks, rolls, bagels, pita bread, or other bread products | $\square$ | $\square$ | $\square$ |
| k. | Deep-fried fries (including fries that are just reheated) | $\square$ | $\square$ | $\square$ |
| 1. | Fresh fruit | $\square$ | $\square$ | $\square$ |
| m. | Other fruit (such as dried or canned fruit) | $\square$ | $\square$ | $\square$ |
| n. | Vegetables (such as carrot sticks or celery sticks) | $\square$ | $\square$ | $\square$ |
| o. | Two or more different entrees or main courses | $\square$ | $\square$ | $\square$ |
| p. | Pizza | $\square$ | $\square$ | $\square$ |
| q. | Whole grains (such as wheat bread or brown rice) | $\square$ | $\square$ | $\square$ |
| r. | Salad bar | $\square$ | $\square$ | $\square$ |

## À LA CARTE - Beverages

If your school does not offer an à la carte lunch service to elementary (K-5) students, please check here $\square$ and go to question 24 on page 9.
20. Please indicate how often the following beverages are available to elementary (K-5) students in your school à la carte at lunch.
(PLEASE CHECK ONE BOX ON EACH LINE)

21. Would you say that at least $50 \%$ of the beverage choices offered à la carte are water or other no-calorie or low-calorie options?YesNoDon't know
22. What is the most common serving size of the soft drinks available to students à la carte?
$\qquad$ ouncesNo soft drinks available

## À LA CARTE - Food

23. Please indicate how often the following $\underline{\text { food items }}$ are available to elementary (K-5) students in your school à la carte at lunch.
(PLEASE CHECK ONE BOX ON EACH LINE)
Most or

24. Please write in the title or role, not the name, of the person(s) who completed this segment of the questionnaire on food and nutrition:

Thank you very much for your assistance!

