## Food \& Fitness

# School Health Policies and Practices Questionnaire 

## Part 1

## 2012

A Study Supported by the Robert Wood Johnson Foundation

## Instructions

Thank you for participating in this important study of school policies and programs.
If your school includes grades higher than 5th grade, please answer the questions with regard to only the elementary school grades (K-5th) at your school. You may wish to consult with others in your school to assist you in answering some of the questions.

Your answers are confidential. We will never release your name or your school's name to the public.

## Part 1 (this booklet)

- Asks about characteristics of your school and school district, including school policies relevant to student health.
- A school administrator is best suited to answer Part 1.


## Part 2 (separate yellow section)

- Asks about the foods and beverages available to students at your school.
- The Food Service Manager, if you have one, may be best suited to answer Part 2.

Please answer all questions based on the 2011-2012 school year.

## Part 1: Section A

## General Characteristics and Resources

1. About how many students are enrolled in your school for the 2011-2012 year?
$\qquad$ total \# of enrolled students
2. What is the average $\mathbf{3 r d}$ grade class size (\# students per classroom) at your school?
$\qquad$ \# of students per 3rd grade classroom
3. About what percent of students at your school belong to each of the following racial/ethnic groups?
a. White/not Hispanic $\qquad$
4. Please indicate what time classes begin and end each day for elementary students:

Start time:


End time: $\qquad$
5. Does your school qualify for Title 1 funding?YesNo
6. About what percent of students in your school are eligible/certified to receive a free or reduced cost lunch as part of the USDA reimbursable National School Lunch Program (regardless of whether they actually eat it)?
$\qquad$ $\%$ of students eligible for Reduced lunch
$\%$ of students eligible for Free lunch

```
Not applicable, no USDA lunch
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OR
Don't know
$\qquad$ TOTAL, \% students eligible for Free/Reduced lunch
7. Please indicate whether the following staff work at your school (including staff shared among multiple schools in your district). PLEASE CHECK ONE BOX ON EACH ROW

Physical education coordinator
Physical education teacher
Food service coordinator
Dietitian/nutritionist
Health educator (dedicated specifically to health issues)


## Part 1: Section B <br> School Meal Programs

1. The USDA's Fresh Fruit and Vegetable Program (FFVP) provides reimbursement to selected elementary schools for providing fresh fruits and vegetables to students during the school day separately from the lunch or breakfast meal. Does your school participate in the FFVP?YesNoDon't know

## This section is about USDA reimbursable breakfast at your school.

2. Does your school participate in the USDA reimbursable School Breakfast Program?YesNo $\rightarrow$ Please go to \#5
3. On a typical day, about how many students at your school eat the USDA reimbursable School Breakfast offered by your school...
4. For USDA breakfast, what is the...
... full price charged for breakfast? $\qquad$ (write 0 if breakfast is free for all students)
... reduced price charged for breakfast?
\$
(write 0 if breakfast is free for reduced-price eligible students)

## Please go to \#6

5. If your school does not participate in the USDA reimbursable School Breakfast Program, please indicate why not.

## PLEASE CHECK ALL THAT APPLY

Too few eligible students
Lack of interest among students/families
Program too costly
School starts too late to serve breakfast
School lacks facilities to serve breakfast
School lacks staff to serve breakfast
Other - please explain:
None of the above
6. Does your school offer students any breakfast options other than a USDA reimbursable breakfast (i.e., a la carte items, vending, snack bars or stores)?

No

## This section is about USDA reimbursable lunch at your school.

7. Does your school participate in the USDA reimbursable National School Lunch Program?Yes
No $\rightarrow$ Please go to \#10
8. On a typical day, about how many students at your school eat the USDAreimbursable lunch at your school...

|  | Don't <br> know |
| :---: | :---: |
| $\#$ | $\square$ |
| $\#$ | $\square$ |
| $\#$ | $\square$ |

9. For USDA lunch, what is the...
$\cdots \frac{\text { full price charged for lunch? }}{\text { (write } 0 \text { if lunch is free for all students) }}$
... reduced price charged for lunch?
$\$$ $\qquad$
(write 0 if lunch is free for reduced-price eligible students)

## Please go to \#11

10. If your school does not participate in the USDA reimbursable National School Lunch Program, please indicate why not.
PLEASE CHECK ALL THAT APPLYToo few eligible students
Lack of interest among students/families
Program too costly
School lacks facilities to serve lunch
School lacks staff to serve lunch
Other - please explain: $\qquad$
None of the above

## This section is about lunch-related practices at your school.

11. How long does each student have to eat lunch, not including recess? If lunch is combined with recess, please estimate how many minutes are generally set aside for lunch for 3 rd grade students: $\qquad$ minutes
12. Please indicate the timing of lunch in relation to mid-day recess, for 3 rd grade students:

## PLEASE SELECT ONE ANSWER

3rd grade students have lunch and then go directly out for recess3 rd grade students have recess and then come in for lunch
3rd grade students do not have recess directly prior to or after lunch Varies by class

## This section is about other food related practices at your school.

13. During this school year, has your school district or school provided (in written materials or online) information to elementary students/parents on the nutrition content (e.g., calories, $\%$ fat, trans fat, $\%$ sugars, etc.) of foods available at school? PLEASE CHECK ALL THAT APPLY
$\square$ Yes, for school lunch meals
$\square$ Yes, for non-lunch items or competitive foods (e.g., a la carte, stores, vending)
No
Don't know
14. To what extent has your school or school district set food or beverage prices (in vending machines, stores, a la carte) with the intent of encouraging students to eat healthier foods (e.g., fruits, vegetables, low-fat foods) and/or beverages (e.g., bottled water, low-fat milk) instead of less-healthy foods and beverages? PLEASE SELECT ONE ANSWER

15. Please indicate whether any posters or other advertisements for the following products are currently posted in the cafeteria or in other locations at your school:
PLEASE CHECK ALL THAT APPLY

|  | In the cafeteria <br> (tor where <br> students eat) | Anywhere else (inside/ <br> outside the school or on <br> school buses) |
| :--- | :---: | :---: |
| Soft drinks, fast food, or candy | $\square$ | $\square$ |
| Milk | $\square$ | $\square$ |
| Fruit and/or vegetables (e.g., 5-a-day) | $\square$ | $\square$ |
| Sports and/or physical activities <br> (e.g., VERB, Jump Rope for Heart) | $\square$ | $\square$ |

16. Does your school have any school-wide policies regarding the nutritional quality of items sold for PTA fundraisers or other school fundraisers?YesNo $\rightarrow$ Please go to \#18$\mathrm{N} / \mathrm{A}$, no fundraising $\rightarrow$
17. If yes, which types of restrictions do you have? PLEASE CHECK ALL THAT APPLY

No Foods of Minimal Nutritional Value (soda, hard candy, gum) allowed for fundraisersNo soda/soft drinks allowed for fundraisers
No food products allowed for fundraisers
Only healthy foods allowed
Other $\qquad$
18. Please indicate whether any of the following practices occur at your school.

PLEASE CHECK ONE BOX ON EACH ROW
Food (e.g., candy) is used as a reward for good
academic performance

| Food (e.g., candy) is used as a reward for good |
| :--- |
| behavior |


| Food coupons are used as an incentive for |
| :--- |
| students (e.g., "Book-It" pizza party for reading) |


| Classroom lessons involve candy (i.e., |
| :--- |
| mathematics using M\&M candies) |
| to the teacher up |


| Students are allowed to keep water bottles at is |
| :--- |
| discouraged |

their desks
19. During the school day, do students have access to working drinking fountains in any of the following locations?

PLEASE CHECK ALL THAT APPLY

## Cafeteria

Elsewhere at schoolGymnasium/locker rooms No drinking fountains
20. Does your school currently have a garden (fruit and/or vegetable) that students participate in?YesNo $\rightarrow$ Please go to \#22
21. If yes, please indicate all garden-related activities that your students have the opportunity to participate in:Garden club (e.g., planting, tending, or harvesting from the garden) Kitchen classroom (e.g., cooking or eating food grown in the garden) Curriculum (use of the garden to teach different subjects) Other: $\qquad$
22. Does your school currently incorporate any locally-produced food (e.g., fruits, vegetables, meat, and/or dairy) into the meals offered at school (through, for example, a "farm-to-cafeteria," "farm-to-school," or other program)?

No

These questions ask about policies regarding the nutritional quality of snacks and foods served in the classroom, whether school-supplied or brought from home.
23. Please indicate whether any of the following grades have a regularly-scheduled snack time during the school day.
PLEASE CHECK ALL THAT APPLY

| $\square$ | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| :--- | :--- | :--- | :--- | :--- | :--- |
| K | $\square$ | $\square$ | $\square$ | 3rd | 4th |

24. Are there any policies limiting sugar-sweetened items (e.g., candy, cupcakes, cookies) from being served or brought in either at snacktime or for parties during the school day? If no snacktime or parties, please check N/A.
PLEASE CHECK ONE BOX ON EACH ROW

|  | No <br> nolicy | Sweetened <br> items <br> Decision is up <br> to each teacher | Sweetened <br> items <br> schouraged <br> srohibited | N/A, no parties <br> school-wide | or snacktime |
| :--- | :---: | :---: | :---: | :---: | :---: |
| Snack time | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| Birthday parties | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| Holiday parties | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |

Part 1: Section C

## Student Physical Education and Physical Activity

This section is about physical education classes at your school.

1. Are elementary school students at your school required to take physical education? $\square$ NoYes $\rightarrow$ Please indicate which grades. PLEASE CHECK ALL THAT APPLY

| $\square$ | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| :---: | :---: | :---: | :---: | :---: | :---: |
| $K$ | 1st | 2nd | 3rd | 4th | 5th |

2. Please provide the following information about scheduled physical education class (excluding recess) during a typical week for 3rd grade students:

| How many days per week is PE conducted? | days |
| :--- | :--- |
| How many minutes is each PE class? (If none, enter " 0 ") | minutes |
| For approximately what percent of each PE class time are <br> students engaged in moderate to vigorous physical activity <br> (i.e., actually moving, not dressing or waiting) |  |

3. What is the average student-teacher ratio for 3rd grade PE classes?
$\qquad$ \# of students per teacher
4. Please indicate which, if any, of the following issues have been barriers to implementing or maintaining regular physical education classes in your school:

PLEASE CHECK ALL THAT APPLYLack of necessary staff
Inadequate indoor facilities/equipment
Inadequate outdoor facilities
Competing demands for teaching other subject areas
Physical education is not a high priority for district administrators
No state or district policies requiring PE
Financial constraints
Other: $\qquad$
No barriers
5. Are newly-hired P.E. teachers required to...

|  | Yes | N0 | $\xrightarrow{\text { Don't }}$ |
| :---: | :---: | :---: | :---: |
| have undergraduate or graduate training in PE or a related field? | $\square$ | $\square$ | $\square$ |
| be certified, licensed, or endorsed by the state in physical education? | $\square$ | $\square$ | $\square$ |
| earn continuing education credits on physical education topics? | $\square$ | $\square$ | $\square$ |

6. Is a standardized research-based PE curriculum (e.g., CATCH, SPARK) used at your school?NoYes $\rightarrow$ Please specify: $\qquad$ -Don't know

## This section is about recess at your school.

7. Please provide the following information about scheduled recess during a typical week for 3rd grade students:

| How many days per week does the typical 3rd grade student have recess? | days per week |
| :---: | :---: |
| How many times per day does the typical 3rd grade student have recess? <br> OR if varies, please specify: | times per day |
| What is the total number of minutes per day of recess for the typical 3rd grade student? <br> OR if varies, please specify: | total minutes per day |

8. If your school does not have regularly-scheduled recess, please indicate which of the following are reasons why not:
PLEASE CHECK ALL THAT APPLY
Inadequate resources (staffing, facilities, etc.)
Competing time demands for academics
Other: $\qquad$
9. Please indicate whether any of the the following activities/games are banned at your school during recess:

PLEASE CHECK ALL THAT ARE BANNEDTackle football
Tag
Dodgeball
Other: $\qquad$
10. Which of the following types of facilities/equipment are available to students at your school during recess?
PLEASE CHECK ALL THAT APPLY

## Playground equipment

Playing/sports fields
Balls
Jump ropes or hula hoops
Other:
This section is about additional physical activity and fitness practices at your school.
11. Some schools offer activity breaks during school hours. Does your school provide students opportunities to be physically active during the school day, other than in PE and recess?
Yes No $\rightarrow$ Please go to \#14
12. If yes, please briefly describe these breaks: $\qquad$
13. About how many minutes per week are 3rd grade students physically active in these breaks (not including PE and recess)? $\qquad$ minutes/week
14. In general, how adequate do you think each of the following facilities are at your school for meeting the needs of students? PLEASE CHECK ONE BOX ON EACH ROW

|  | Not very <br> adequate | $\underline{\text { Adequate }}$ | Very <br> adequate | available |
| :--- | :---: | :---: | :---: | :---: |
| Gymnasium | $\square$ | $\square$ | $\square$ | $\square$ |
| Playing/sports fields | $\square$ | $\square$ | $\square$ | $\square$ |
| Playground equipment | $\square$ | $\square$ | $\square$ | $\square$ |

15. Are outside organizations and/or individuals allowed to use school grounds or indoor facilities for physical activity or sports programs outside of school hours?
PLEASE CHECK ALL THAT APPLY

|  | Yes, organizations | Yes, individuals | No |
| :--- | :---: | :---: | :---: |
| Indoor facilities | $\square$ | $\square$ | $\square$ |
| Outdoor facilities/school grounds | $\square$ | $\square$ | $\square$ |

16. If outside organizations use school facilities, please indicate which organizations: PLEASE CHECK ALL THAT APPLYSchool-sponsored or school-affiliated groups
YMCAParks and Recreation departmentAthletic organizations or other recreation programs (e.g., soccer or little league) Other, please specify:
17. Does your school do any of the following to encourage physical activity among students in elementary grades? PLEASE CHECK ALL THAT APPLYIntramural Team Sports (e.g., soccer, baseball, basketball)Extramural Team Sports (e.g., soccer, baseball, basketball)School-sponsored after-school physical activitiesNontraditional physical education activities (e.g., yoga, kick-boxing)
$\square$ Participate in the President's Challenge Physical Activity \& Fitness Awards or a similar programProvide opportunities during the school day for organized physical activities such as walking or running laps at recess (excluding physical education class)Participate in national "Walk to School" or "Bike to School" events/programsOrganize a "walking school bus" where children walk to school togetherParticipate in the Safe Routes to School initiative or a similar program
18. Does your school systematically measure the following aspects of student health, for elementary students? If measured, are the results sent to parents?

PLEASE CHECK TWO BOXES ON EACH ROW (ONE FOR EACH SECTION)

|  |  | Measured? |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
|  | Selected <br> grades <br> only | Never <br> Annually <br> for all <br> students | $\underline{\text { Yes }}$ | $\underline{\text { No }}$Sent to <br> parents? |  |
| Measure students' height | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| Measure students' weight | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| Calculate students' body mass index | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| Assess student physical fitness | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| Assess student PE knowledge and skills | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |

19. Please indicate whether each of the following statements are true for your school PLEASE CHECK ONE BOX ON EACH ROW

|  | $\underline{\text { No }}$Yes, it is <br> up to the <br> teacher | Yes, but <br> it is <br> discouraged |  |
| :--- | :---: | :---: | :---: |
| Students are allowed to voluntarily stay inside during <br> recess (e.g. go to the library instead) | $\square$ | $\square$ | $\square$ |
| Students are kept inside during recess as a consequence of <br> poor behavior | $\square$ | $\square$ | $\square$ |
| Students are kept inside during recess to complete <br> schoolwork | $\square$ | $\square$ | $\square$ |
| Physical activity (running laps, push-ups) is used as a <br> technique for managing poor student behavior | $\square$ | $\square$ | $\square$ |

## This section is about students walking and biking to school.

20. What is the average distance that the typical 3rd grade student travels (via school bus, walking/biking, car) to attend school:Less than 1 mile
$\square 1$ mile to less than 3 miles
3 miles to less than 5 miles
$5+$ milesDon't know
21. Are students allowed to walk or bike to school?

PLEASE CHECK ONE BOX ON EACH ROW

|  | $\underline{\text { No }}$ | $\underline{\text { Yes, in certain grades }}$ | $\underline{\text { Yes, in all grades }}$ |
| :--- | :---: | :---: | :---: | :---: |
| Allowed to walk | $\square$ | $\square$ | $\square$ |
| Allowed to bike | $\square$ | $\square$ | $\square$ |

22. About what percentage of students in your school would you estimate walk or bike from home to school on an average school day?
$\%$ of students
23. Please indicate to what extent each of the following barriers may prevent 3rd grade students from walking/biking to school:
PLEASE CHECK ONE BOX ON EACH ROW

|  | Not <br> at all | To a little <br> extent | To some <br> extent | To a great <br> extent | To a very <br> great extent |
| :--- | :---: | :---: | :---: | :---: | :---: |
| School is too far away | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| Traffic danger | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| Bad weather | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| Crime | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| Lack of sidewalks | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| No bike racks | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| No crossing guards | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |

## Part 1: Section D <br> Wellness Policies

## This section asks about the School Wellness Policy provision of the National School

 Lunch Act that was passed in 2004.1. Has your school district or school established a school wellness policy that addresses student nutrition and/or physical activity issues?

PLEASE CHECK ANY THAT APPLYYes, the school district has established a policy
Yes, the school has established its own policy (independently or in conjunction with the district)No
Don't know
2. Has your school district or school developed explicit goals/plans/guidelines designed to promote student wellness through the following activities:
PLEASE CHECK ONE BOX ON EACH ROW

|  | Yes, <br> we have <br> developed | We are <br> currently <br> developing | No, not <br> yet | Don't <br> know |
| :--- | :---: | :---: | :---: | :---: |
| Goals for nutrition education | $\square$ | $\square$ | $\square$ | $\square$ |
| Goals for physical activity | $\square$ | $\square$ | $\square$ | $\square$ |
| Guidelines for reimbursable school meals | $\square$ | $\square$ | $\square$ | $\square$ |
| Nutrition guidelines for non- <br> reimbursable foods and beverages | $\square$ | $\square$ | $\square$ | $\square$ |
| Plans for evaluation and implementation | $\square$ | $\square$ | $\square$ | $\square$ |
| Other school-based activities designed to <br> promote wellness | $\square$ | $\square$ | $\square$ | $\square$ |

3. Has your school district or school designated one or more persons to have operational responsibility for ensuring that the wellness policy is implemented?

## PLEASE CHECK ANY THAT APPLY

Yes, the school district has designated a person
Yes, the school has designated a person
No
Don't know
4. Is your school required to report to your district regarding implementation of any of the following components as part of your local wellness policy? Please note that although these may be required to be reported for other mechanisms/purposes, we are specifically interested in whether you are also required to report on these items for district wellness policy reporting purposes.
PLEASE CHECK ONE BOX ON EACH ROW

|  |  |  | N/A, no <br> wellness <br> policy |
| :--- | :--- | :--- | :--- | :--- |
| Number of minutes of physical education instruction <br> required at each grade level | $\square$ | $\square$ | $\square$ |
| Number of minutes of nutrition education instruction <br> required at each grade level | $\square$ | $\square$ | $\square$ |
| Student participation in school meal programs | $\square$ | $\square$ | $\square$ |
| Revenue from sale of food or beverages in school-sponsored <br> fundraisers or other school-sponsored venues outside of <br> school meal programs (e.g., vending, school store, a la carte) | $\square$ | $\square$ | $\square$ |
| Opportunities for increased physical activity during the <br> school day, outside of physical education and recess (e.g., <br> classroom physical activity breaks, free time physical <br> activity) | $\square$ | $\square$ | $\square$ |
| CDC's School Health Index | $\square$ | $\square$ | $\square$ |
| FitnessGram or other physical fitness assessment results | $\square$ | $\square$ | $\square$ |
| Body Mass Index (BMI) of students | $\square$ | $\square$ | $\square$ |

## The next questions are about other school activities that promote student health.

5. Does your school district or school have an ongoing health advisory council or an advisory group that makes recommendations regarding nutrition and/or exercise for students?
PLEASE CHECK ONLY ONE BOX

> Yes, at the school level only
> Yes, at the district level only
> Yes, at both the school and district levels No
6. At present, is formal classroom instruction offered to elementary students in your school on...

PLEASE CHECK ONE BOX ON EACH ROW

|  | $\underline{\text { No }}$ | $\underline{\text { Yes }}$ | $\frac{\underline{\text { Don't }}}{\text { know }}$ |
| :--- | :---: | :---: | :---: |
| Nutrition education | $\square$ | $\square$ | $\square$ |
| Physical activity, exercise, and health related fitness | $\square$ | $\square$ | $\square$ |

## Part 1: Section E

## National Food and Beverage Agreements

In May of 2006 the Alliance for a Healthier Generation (a partnership of the American Heart Association and the William J. Clinton Foundation) reached an agreement with the American Beverage Association, Coca-Cola, PepsiCo, and Dr. Pepper Snapple Group, to limit portion sizes and caloric content of beverages offered to students during the regular and extended school day. A set of "School Beverage Guidelines" was adopted under the agreement.

1. Have you heard of the Alliance for a Healthier Generation's "School Beverage Guidelines"?Yes, quite a bitYes, someNo
2. Has your school or school district decided to adopt the "School Beverage Guidelines" recommended under the agreement?
YesNoDon't know $\qquad$ N/A, no beverages sold at school
3. Has your school implemented these "School Beverage Guidelines"?No $\rightarrow$ Please go to \#5
No, but we are planning to implement them $\rightarrow$ Please go to \#5
Yes, we are in the process of implementing them
Yes, we have implemented them
4. Please indicate in which of the following venues you are currently implementing the Alliance Guidelines and the extent of your implementation.
PLEASE CHECK ONE BOX ON EACH ROW

5. Is your school district or school implementing or planning to implement any other guidelines concerning the portion size, caloric content, or other features of beverages in your school?Yes $\rightarrow$ Please specify: $\qquad$
6. In the past year, have you reduced the standard serving size for beverages offered to students in your school (e.g., from 20 ounce containers to 8 or 12 ounce containers)?NoYes $\rightarrow$ Please provide a brief description:

In October 2006, the Alliance for a Healthier Generation also reached an agreement with the Campbell Soup Company, Dannon, Kraft Foods, Mars, and PepsiCo relating to the nutritional content of competitive foods sold in schools to students (competitive foods include all foods, including snack foods, sold in schools other than through the federally subsidized school food programs). A set of "Nutritional Guidelines for Competitive Foods" was adopted under the agreement. The next few questions ask about these and other nutrition guidelines.
7. Have you heard of the Alliance for a Healthier Generation's "Nutritional Guidelines for Competitive Foods"?Yes, quite a bitYes, someNo
8. Has your school or school district decided to adopt these "Nutritional Guidelines for Competitive Foods"?
YesNo
Don’t know
9. Has your school implemented these "Nutritional Guidelines for Competitive Foods"?No $\rightarrow$ Please go to \#11
No, but we are planning to implement them $\rightarrow$ Please go to \#11
Yes, we are in the process of implementing them
Yes, we have implemented them
10. Please indicate in which of the following venues you are currently implementing the Alliance Guidelines and the extent of your implementation:
PLEASE CHECK ONE BOX ON EACH ROW

|  | Not <br> at all | In <br> Part | Fully | Don't <br> Know | $\underline{\text { N/A }}$ |
| :--- | :---: | :---: | :---: | :---: | :---: |
| Vending machine foods | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| Foods in the school/student store | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| Snack bars/carts foods | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |
| À la carte foods | $\square$ | $\square$ | $\square$ | $\square$ | $\square$ |

11. Is your school district or school implementing or planning to implement any other guidelines concerning the portion size, caloric content, or other features of foods in your school?No $\square$ Yes $\rightarrow$ Please specify: $\qquad$

## Part 1: Section F Vending Machines

## These questions are about the sale of beverages (but not food items) in vending

 machines to elementary school students in your school.1. Does your school have vending machines that ever sell beverages to:

PLEASE CHECK ONE BOX FOR EACH ROW

|  | Yes | N $\mathbf{0}$ |
| :--- | :--- | :--- |
| Staff | $\square$ | $\square$ |
| Students above elementary grades | $\square$ | $\square$ |
| Students in elementary grades | $\square$ | $\square \rightarrow$ If no, please go to \#9 |

2. How much total revenue does your school receive annually from beverages sold in vending machines?
\$ $\qquad$

## These questions are about vending machine contracts with beverage distributors.

3. Does your school or school district have a contract with a soft drink bottler or beverage distributor, such as Coca-Cola, Pepsi-Cola, or Cadbury Schweppes/Dr. Pepper Snapple, giving the company exclusive rights to sell beverages at your school?YesNo $\rightarrow$ Please go to \#7
4. Is this an agreement between the soft drink bottler/beverage distributor and...
PLEASE SELECT ONE ANSWER
$\square$...the school only?Don't know..the school district only?...both the school and the school district?
5. Has this agreement been renegotiated in the past year?YesNoDon't know
6. Does your school or school district receive incentives, such as cash awards or donations of equipment, supplies, or other donations, once total beverage receipts exceed a specified amount?YesNoDon't know
7. Who has a major "say" in deciding what beverages are offered in vending machines at your school?

## PLEASE CHECK ALL THAT APPLY

The soft drink bottler or vending companyThe school
The school district
The state
Other-please specify: $\qquad$
8. Who primarily sets the prices for the beverages that are offered in vending machines at your school?

## PLEASE SELECT ONE ANSWER

A soft drink bottler or vending companyThe school
The school district
Other-please specify: $\qquad$
These questions are about food items (but not beverages) sold in vending machines to elementary school students in your school.
9. Does your school have vending machines that ever sell food to:

PLEASE CHECK ONE BOX FOR EACH ROW

10. How much total revenue does your school receive annually from food sold in vending machines?
$\$$ $\qquad$

## Part 1: Section G <br> Other Activities

1. Is your school certified as a USDA HealthierUS School at the: PLEASE CHECK ONLY ONE:Bronze level
Silver level
Gold level
Gold level of distinction
Not certified as a USDA HealthierUS School
Don't know
2. Has your school been designated as an Alliance for a Healthier Generation Healthy School Program at the:
PLEASE CHECK ONLY ONE:Bronze level
Silver level
Gold level
Platinum level
Not designated as an Alliance for a Healthier Generation Healthy School Don’t know
3. To what extent do you agree with the statement: "Schools can play a role in addressing childhood obesity."
PLEASE CHECK ONLY ONE:
Strongly Agree
Agree
Disagree
Strongly Disagree
4. Are there any significant activities currently underway at this school, or school district, to promote wellness, healthier eating and drinking practices, and/or increased physical activity among students?No
Yes $\rightarrow$ Please briefly describe

## Contributing Respondents

In the space below, please write the role or title of the individual who contributed the majority of information used in completing Part 1 of the questionnaire, as well as any other individuals who assisted with completion of the questionnaire. Please do not write the names of these individuals here.

## Primary Respondent's Role/Title:

## Additional Respondents' Roles/Titles:

$\qquad$
$\qquad$
$\qquad$

THANK YOU VERY MUCH!!

This section will be removed as soon as we receive the completed questionnaire and will be kept separately from the responses to the questionnaire in order to maintain confidentiality.

## Honorarium

You are free to endorse the honorarium check that was attached to this survey to another person or institution, by writing "Pay to the order of..." on the back of the check and signing it.

Instead, if you wish to have a new check issued, please return the original check with this completed questionnaire.

If you need a replacement check, please indicate how the check should be made payable:

Address where the replacement check should be sent:

## Mailing Instructions

- Place both parts of the questionnaire in the enclosed, stamped USPS Priority Mail envelope.
- Place the envelope in your outgoing US mail.

If you have any questions or need another USPS return envelope, please contact us at (312) 355-2388 or by e-mail at foodandfitness@uic.edu

## Additional Comments

If you have any additional comments, please write them below:

## UIC <br> UNIVERSITY OF ILLINOIS AT CHICAGO

Part 2: Food and Beverage Policies and Practices, 2011-2012 These questions ask about food and beverages available to students in your school. All the information that you provide will be kept completely confidential, with no disclosure of your name or your school's name.

The Food Service Manager may be best able to answer these questions.

1. On a typical day, about what percent of your elementary students (grades K-5)..
a. ... eat lunch offered by your school? $\qquad$ \%
b. ... bring their own lunch? _ \%
c. ... other? $\quad$ \%
please explain: $\qquad$
2. Who provides the food service at this school?

PLEASE CHECK ALL THAT APPLYSchool system food service
Food service management company (e.g., Sodexho, Preferred Meals) Other: please specify:
3. During a typical week, on how many days (if any) are students at your school offered food from each of the following sources? Please enter " 0 " if none.

| \# of days <br> per week |  |
| :--- | :--- |
| Pizza places | - |
| Sandwich or sub shops | - |
| Fast food chains |  |
| Other food establishment |  |

4. Which of the following kitchen facilities are available at your school? PLEASE SELECT ONE ANSWERFull-service kitchen (i.e., ovens, refrigerators, stove)Partial-kitchen (i.e., warming oven or microwave only)
No kitchen
5. Please indicate which menu planning system is used in your school.

PLEASE CHECK ALL THAT APPLYNutrient Standard Menu Planning (NuMenus)Assisted Nutrient Standard Menu Planning (Assisted NuMenus).
Enhanced food-based menu planningDon't know
6. At what level are decisions about menus and food service made?

PLEASE CHECK ALL THAT APPLYAt the school level
At the district levelExternal contractorOther - please describe:
7. Does your school participate in the USDA-sponsored Team Nutrition program?
YesNo
Don't know
8. If yes, which Team Nutrition resources are used?ASE CHECK ALL THAT APPLY
Nutrition education materials (posters, activities, games)
Lesson plans
Food buying guide and menu planning assistance
Training grants to support staff training/continuing education
Other Team Nutrition mini-grants
Other - please describe: $\qquad$
9. Does your school use any other resources for improving the food environment (meals, competitive foods and/or beverages) and/or nutrition education programs in your school?
No
Don't know
10. If yes, from whom are the resources obtained?

## PLEASE CHECK ALL THAT APPLY

School districtState (e.g., state Superintendent's Office or Department of Education)
Alliance for a Healthier Generation
United States Department of Agriculture (USDA)
Other - please describe: $\qquad$
11. The Healthy, Hunger-Free Kids Act of 2010 required schools to provide free, potable drinking water for students during lunchtime, starting in the 2011-12 school year. Please indicate which--if any--of the following strategies your school has used to meet this requirement.Existing drinking fountains in cafeteria
Installed new drinking fountains in cafeteria
Water dispenser/pitcher and cups (in the food line)
Water dispenser/pitcher and cups (elsewhere in the cafeteria)
Water dispenser/pitcher but no cups (students bring water bottles)
Other - please describe:
Free, potable drinking water is not available

The next questions ask about the availability of various food and beverage items in each of several venues. If your school does not have a particular venue, you will be instructed to skip to the next one. Please be careful to answer about the specific venue that is the focus of each question.

## VENDING MACHINES - Beverages

If your school does not have beverage vending machines available to elementary students, please check hereand go to page 3.
12. Please indicate whether the following beverages are available to elementary students from vending machines in your school. For each item that is available, please indicate when it is available by checking all the appropriate boxes to the right of the arrow.

PLEASE CHECK ALL THAT APPLY

|  | Vending machine Item available? No Yes |  | Before classes begin in the morning | During school hours when meals are not being served | During school lunch periods | After school |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| a. Bottled water | $\square$ | $\square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| b. Regular soft drinks (such as Coke, Pepsi, or Dr. Pepper) | $\square$ | $\square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| c. Diet soft drinks (such as Diet Coke, Diet Pepsi, or Diet Dr. Pepper) | $\square$ | $\square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| d. Other no-calorie or very low-calorie beverages (such as Crystal Light Lemonade, Propel Fitness Water, or Fruit ${ }_{2} \mathrm{O}$ ) | $\square$ | $\square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| e. $100 \%$ fruit or vegetable juice with no added sweeteners | $\square$ | $\square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| f. Sports drinks (such as Gatorade or Powerade) | $\square$ | $\square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| g. "Light" juices (such as Minute Maid Light Orange Juice) | $\square$ | $\square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| h. Fruit drinks that are not $100 \%$ fruit juice and that are high in calories (such as Hawaiian Punch, Sunny Delight, or Hi-C) | $\square$ | $\square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| i. Low-fat (1\%) or non-fat (skim) milk, white | $\square$ | $\square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| j. Low-fat (1\%) or non-fat (skim) milk, flavored | $\square$ | $\square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| k. $2 \%$ milk, white | $\square$ | $\square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| 1. $2 \%$ milk, flavored | $\square$ | $\square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| m. Whole milk, white | $\square$ | $\square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| n. Whole milk, flavored | $\square$ | $\square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |

## VENDING MACHINES - Food

If your school does not have food vending machines available to elementary students, please check here $\square$ and go to page 4.
13. Please indicate whether the following food items are available to elementary students from vending machines in your school. For each item that is available, please indicate when it is available by checking all the appropriate boxes to the right of the arrow.

|  | PLEASE CHECK ALL THAT APPLY |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Item available? <br> No Yes | Before classes begin in the morning | During school hours when meals are not being served | During school lunch periods | After school |
| a. Candy | $\square \quad \square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| b. Salty snacks that are not low in fat, such as regular potato chips | $\square \quad \square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| c. Low-fat salty snacks, such as pretzels, baked chips, or other low-fat chips | $\square \quad \square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| d. Cookies, crackers, cakes, or other baked goods that are not low in fat | $\square \quad \square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| e. Low-fat cookies, crackers, cakes, pastries, or other low-fat baked goods | $\square \quad \square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| f. Ice cream or frozen yogurt that is not low in fat | $\square \quad \square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| g. Low-fat or fat-free ice cream, frozen yogurt, sherbet, or low-fat or non-fat yogurt | $\square \quad \square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| h. Sandwiches | $\square \quad \square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| i. Bread sticks, rolls, bagels, pita bread, or other bread products | $\square \quad \square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| j. Fresh fruit | $\square \quad \square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| k. Other fruit (such as dried or canned fruit) | $\square \quad \square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| 1. Vegetables (such as carrot sticks or celery sticks) | $\square \quad \square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |
| m. Pre-made, main course salads (such as chef's salad) | $\square \quad \square \rightarrow$ | $\square$ | $\square$ | $\square$ | $\square$ |

## SCHOOL/STUDENT STORE and/or SNACK BARS/CARTS - Beverages

If your school does not have school/student stores or snack bars/carts selling beverages to elementary students, please check hereand go to page 5.
14. Please indicate whether the following beverages are available to elementary students from any school/student store or snack bars/carts in your school. For each item that is available, please indicate when it is available by checking all the appropriate boxes to the right of the arrow.

PLEASE CHECK ALL THAT APPLY


## SCHOOL/STUDENT STORE and/or SNACK BARS/CARTS - Food

If your school does not have any school/student store or snack bars/carts selling food to elementary students, please check here $\square$ and go to page 6 .
15. Please indicate whether the following food items are available to elementary students from any school/student stores or snack bars/carts in your school. For each item that is available, please indicate when it is available by checking all the appropriate boxes to the right of the arrow.


## SCHOOL LUNCH MEAL - Beverages

If your school does not offer a school lunch meal to elementary students, please check hereand go to page 7 .
16. Please indicate how often the following beverages are available to elementary students with your school lunch meal (not à la carte) in your school.

| PLEASE CHECK ONE BOX ON EACH ROW |  |  |  |
| :---: | :---: | :---: | :---: |
|  | Never | Some days | Most or every day |
| a. Bottled water | $\square$ | $\square$ | $\square$ |
| b. Regular soft drinks (such as Coke, Pepsi, or Dr. Pepper) | $\square$ | $\square$ | $\square$ |
| c. Diet soft drinks (such as Diet Coke, Diet Pepsi, or Diet Dr. Pepper) | $\square$ | $\square$ | $\square$ |
| d. Other no-calorie or very low-calorie beverages (such as Crystal Light Lemonade, Propel Fitness Water, or Fruit ${ }_{2} \mathrm{O}$ ) | $\square$ | $\square$ | $\square$ |
| e. $100 \%$ fruit or vegetable juice with no added sweeteners | $\square$ | $\square$ | $\square$ |
| f. Sports drinks (such as Gatorade or Powerade) | $\square$ | $\square$ | $\square$ |
| g. "Light" juices (such as Minute Maid Light Orange Juice) | $\square$ | $\square$ | $\square$ |
| h. Fruit drinks that are not $100 \%$ fruit juice and that are high in calories (such as Hawaiian Punch, Sunny Delight, or Hi-C) | $\square$ | $\square$ | $\square$ |
| i. Nonfat (skim) milk, white | $\square$ | $\square$ | $\square$ |
| j. Nonfat (skim) milk, flavored | $\square$ | $\square$ | $\square$ |
| k. Low-fat ( $1 \%$ ) milk, white | $\square$ | $\square$ | $\square$ |
| 1. Low-fat (1\%) milk, flavored | $\square$ | $\square$ | $\square$ |
| m. $2 \%$ milk, white | $\square$ | $\square$ | $\square$ |
| n. $2 \%$ milk, flavored | $\square$ | $\square$ | $\square$ |
| o. Whole milk, white | $\square$ | $\square$ | $\square$ |
| p. Whole milk, flavored | $\square$ | $\square$ | $\square$ |

## SCHOOL LUNCH MEAL - Food

If your school does not offer a school lunch meal to elementary students, please check hereand go to page 8.
17. Please indicate how often the following food items are available to elementary students with your school lunch meal (not à la carte) in your school.

PLEASE CHECK ONE BOX ON EACH ROW
$\left.\begin{array}{|lllll}\hline & & \text { Never } & \text { Some days } \\ \hline & \text { every day }\end{array}\right]$

## À LA CARTE - Beverages

À la carte items are any foods or beverages that are not included as part of the school lunch or breakfast meal provided for the USDA "National School Lunch Program" or "School Breakfast Program" prices. Examples of à la carte items are milk only, single items from the lunch meal, or snack items.

If your school does not offer an à la carte lunch service to elementary students, please check hereand go to page 9 .
18. Please indicate how often the following beverages are available to elementary students in your school à la carte at lunch.

| PLEASE CHECK ONE BOX ON EACH ROW |  |  |  |
| :---: | :---: | :---: | :---: |
|  | Never | Some days | Most or every day |
| a. Bottled water | $\square$ | $\square$ | $\square$ |
| b. Regular soft drinks (such as Coke, Pepsi, or Dr. Pepper) | $\square$ | $\square$ | $\square$ |
| c. Diet soft drinks (such as Diet Coke, Diet Pepsi, or Diet Dr. Pepper) | $\square$ | $\square$ | $\square$ |
| d. Other no-calorie or very low-calorie beverages (such as Crystal Light Lemonade, Propel Fitness Water, or Fruit $\mathrm{O}_{2}$ ) | $\square$ | $\square$ | $\square$ |
| e. $100 \%$ fruit or vegetable juice with no added sweeteners | $\square$ | $\square$ | $\square$ |
| f. Sports drinks (such as Gatorade or Powerade) | $\square$ | $\square$ | $\square$ |
| g. "Light" juices (such as Minute Maid Light Orange Juice) | $\square$ | $\square$ | $\square$ |
| h. Fruit drinks that are not $100 \%$ fruit juice and that are high in calories (such as Hawaiian Punch, Sunny Delight, or Hi-C) | $\square$ | $\square$ | $\square$ |
| i. Low-fat (1\%) or non-fat (skim) milk, white | $\square$ | $\square$ | $\square$ |
| j. Low-fat (1\%) or non-fat (skim) milk, flavored | $\square$ | $\square$ | $\square$ |
| k. $2 \%$ milk, white | $\square$ | $\square$ | $\square$ |
| 1. $2 \%$ milk, flavored | $\square$ | $\square$ | $\square$ |
| m. Whole milk, white | $\square$ | $\square$ | $\square$ |
| n. Whole milk, flavored | $\square$ | $\square$ | $\square$ |

## À LA CARTE - Food

If your school does not offer an à la carte lunch service to elementary students, please check hereand go to \#17 at the bottom of this page.
19. Please indicate how often the following food items are available to elementary students in your school à la carte at lunch.

PLEASE CHECK ONE BOX ON EACH ROW
$\begin{array}{|llll}\hline & & & \text { Never }\end{array}$ Some days $\left.\begin{array}{c}\text { Most or } \\ \text { every day }\end{array}\right]$
20. Please write in the title or role, not the name, of the person(s) who completed this segment of the questionnaire on food and nutrition:

