

School Health Policies and Practices Questionnaire

Part 1

2012

A Study Supported by the Robert Wood Johnson Foundation

Instructions

Thank you for participating in this important study of school policies and programs.

If your school includes grades higher than 5th grade, please answer the questions with regard to only the elementary school grades (K-5th) at your school. You may wish to consult with others in your school to assist you in answering some of the questions.

Your answers are confidential. We will never release your name or your school's name to the public.

Part 1 (this booklet)

- Asks about characteristics of your school and school district, including school policies relevant to student health.
- A school administrator is best suited to answer Part 1.

Part 2 (separate yellow section)

- Asks about the foods and beverages available to students at your school.
- The Food Service Manager, if you have one, may be best suited to answer Part 2.

Please answer all questions based on the 2011-2012 school year.

Part 1: Section A **General Characteristics and Resources**

1. About how many students are enrolled in your school for the 2011-2012 year?

total # of enrolled students

What is the average **3rd grade** class size (# students per classroom) at your school?

of students per 3rd grade classroom

%

%

%

%

%

%

Not applicable, no USDA lunch

Don't know

- 3. About what percent of students at your school belong to each of the following racial/ethnic groups?
 - a. White/not Hispanic
 - b. African American/Black
 - c. Hispanic or Latino
 - d. Native American
 - e. Asian/Pacific Islander
 - f. Other

4. Please indicate what time classes begin and end each day for elementary students:

Start time:		: AM	End time:		: PM
	HR	MINS		HR	MINS
Does your s	chool qu	alify for Title 1 fu	nding? Y	es	No

- 5. Does your school qualify for Title 1 funding? Yes
- About what percent of students in your school are eligible/certified to receive a free 6. or reduced cost lunch as part of the USDA reimbursable National School Lunch Program (regardless of whether they actually eat it)?

% of students eligible for Reduced lunch	
% of students eligible for Free lunch	
	_

OR

TOTAL, % students eligible for Free/Reduced lunch

7. Please indicate whether the following staff work at your school (including staff shared among multiple schools in your district). PLEASE CHECK ONE BOX ON EACH ROW Yes, part time at Yes, full

	<u>No</u>	school or shared <u>among district</u>	time at <u>school</u>
Physical education coordinator			
Physical education teacher			
Food service coordinator			
Dietitian/nutritionist			
Health educator (dedicated specifically to health issues)			

Part 1: Section B **School Meal Programs**

1. The USDA's Fresh Fruit and Vegetable Program (FFVP) provides reimbursement to selected elementary schools for providing fresh fruits and vegetables to students during the school day separately from the lunch or breakfast meal. Does your school participate in the FFVP?

Yes No Don't know

This section is about USDA reimbursable breakfast at your school.

2. Does your school participate in the USDA reimbursable School Breakfast Program?

□ No \rightarrow Please go to #5 Yes

3. On a typical day, about how many students at your school eat the USDA reimbursable School Breakfast offered by your school... Don't

		know
at Full-price	#	
at Reduced-price	#	
for Free	#	

4. For USDA breakfast, what is the...

- ... full price charged for breakfast? \$ (write 0 if breakfast is free for all students)
- ... reduced price charged for breakfast? (write 0 if breakfast is free for reduced-price eligible students)

Please go to #6

5. If your school does not participate in the USDA reimbursable School Breakfast Program, please indicate why not.

- Too few eligible students Lack of interest among students/families Program too costly School starts too late to serve breakfast School lacks facilities to serve breakfast School lacks staff to serve breakfast Other – please explain: None of the above
- 6. Does your school offer students any **breakfast** options other than a USDA reimbursable breakfast (i.e., a la carte items, vending, snack bars or stores)?

Yes No	
--------	--

This section is about USDA reimbursable lunch at your school.

- 7. Does your school participate in the USDA reimbursable National School Lunch Program?
 Yes
 No → Please go to #10
 - 8. On a typical day, about how many students at your school eat the USDAreimbursable lunch at your school...
 - ...at Full-price # ...at Reduced-price # for Free #
 - 9. For USDA lunch, what is the...
 - ... <u>full price</u> charged for lunch? (write 0 if lunch is free for all students)

Please go to #11

10. If your school does not participate in the USDA reimbursable National School Lunch Program, please indicate why not.

PLEASE CHECK ALL THAT APPLY

- Too few eligible students
- Lack of interest among students/families
- Program too costly
- School lacks facilities to serve lunch
- School lacks staff to serve lunch
- Other please explain:
- None of the above

This section is about lunch-related practices at your school.

- How long does each student have to eat lunch, not including recess? If lunch is combined with recess, please estimate how many minutes are generally set aside for lunch for **3rd grade** students: minutes
- 12. Please indicate the timing of lunch in relation to mid-day recess, for 3rd grade students:
 - PLEASE SELECT ONE ANSWER
 - 3rd grade students have lunch and then go directly out for recess
 - 3rd grade students have recess and then come in for lunch
 - 3rd grade students do not have recess directly prior to or after lunchVaries by class

This section is about other food related practices at your school.

- 13. During this school year, has your school district or school provided (in written materials or online) information to elementary students/parents on the nutrition content (e.g., calories, % fat, trans fat, % sugars, etc.) of foods available at school?
 PLEASE CHECK ALL THAT APPLY
 Yes, for school lunch meals
 Yes, for non-lunch items or competitive foods (e.g., a la carte, stores, vending)
 No
 - Don't know
- 14. To what extent has your school or school district set <u>food or beverage prices</u> (in vending machines, stores, a la carte) with the intent of encouraging students to eat healthier foods (e.g., fruits, vegetables, low-fat foods) and/or beverages (e.g., bottled water, low-fat milk) instead of less-healthy foods and beverages? *PLEASE SELECT ONE ANSWER*
 - Not at all
 A little
 Some
 A lot
 Don't
 N/A- school or district don't set the prices
- 15. Please indicate whether any posters or other advertisements for the following products are currently posted in the cafeteria or in other locations at your school: *PLEASE CHECK ALL THAT APPLY*

	In the cafeteria (or where <u>students eat)</u>	Anywhere else (inside/ outside the school or on <u>school buses)</u>
Soft drinks, fast food, or candy		
Milk		
Fruit and/or vegetables (e.g., 5-a-day)		
Sports and/or physical activities (e.g., VERB, Jump Rope for Heart)		

16. Does your school have any school-wide policies regarding the nutritional quality of items sold for PTA fundraisers or other school fundraisers?

□ Yes □ No \rightarrow Please go to #18 □ N/A, no fundraising \rightarrow Please go to #18

17. If yes, which types of restrictions do you have?

- No Foods of Minimal Nutritional Value (soda, hard candy, gum) allowed for fundraisers
- No soda/soft drinks allowed for fundraisers
- No food products allowed for fundraisers
 - Only healthy foods allowed
- Other _____

18. Please indicate whether any of the following practices occur at your school. *PLEASE CHECK ONE BOX ON EACH ROW*

	<u>No</u>	Yes, it is up <u>to the teacher</u>	Yes, but it is <u>discouraged</u>
Food (e.g., candy) is used as a reward for good academic performance			
Food (e.g., candy) is used as a reward for good behavior			
Food coupons are used as an incentive for students (e.g., "Book-It" pizza party for reading)			
Classroom lessons involve candy (i.e., mathematics using M&M candies)			
Students are allowed to keep water bottles at their desks			
Foods are regularly allowed in class (other than at snack time, parties or events)			
Beverages other than water are regularly allowed in class (other than at snack time, parties or special events)			

19. During the school day, do students have access to working drinking fountains in any of the following locations?

PLEASE CHECK ALL THAT APPLY

Cafeteria	Elsewhere at school
Gymnasium/locker rooms	No drinking fountains

20. Does your school currently have a garden (fruit and/or vegetable) that students participate in?

Yes

 $\square \text{ No } \rightarrow \text{Please go to #22}$

- 21. If yes, please indicate all garden-related activities that your students have the opportunity to participate in:
 - Garden club (e.g., planting, tending, or harvesting from the garden)
 - Kitchen classroom (e.g., cooking or eating food grown in the garden)
 - Curriculum (use of the garden to teach different subjects)
 - Other:
- 22. Does your school currently incorporate any locally-produced food (e.g., fruits, vegetables, meat, and/or dairy) into the meals offered at school (through, for example, a "farm-to-cafeteria," "farm-to-school," or other program)?
 - Yes No

These questions ask about policies regarding the nutritional quality of snacks and foods served in the classroom, whether school-supplied or brought from home.

23. Please indicate whether any of the following grades have a regularly-scheduled snack time during the school day.



the school day? If no snacktime or parties, please check N/A.

K1st2nd3rd4th5th24. Are there any policies limiting sugar-sweetened items (e.g., candy, cupcakes, cookies) from being served or brought in either at snacktime or for parties during

PLEASE CHECK ONE BOX ON EACH ROW

	No <u>policy</u>	Decision is up <u>to each teacher</u>	Sweetened items discouraged <u>school-wide</u>	Sweetened items prohibited school-wide	N/A, no parties <u>or snacktime</u>
Snack time					
Birthday parties					
Holiday parties					

Part 1: Section C Student Physical Education and Physical Activity

This section is about physical education classes at your school.

- 1. Are elementary school students at your school required to take physical education?
 - No \Box Yes \rightarrow Please indicate which grades.

PLEASE CHECK ALL THAT APPLY

К	1st	2nd	3rd	4th	5th

2. Please provide the following information about scheduled physical education class (excluding recess) during a typical week for **3rd grade** students:

How many <u>days per week</u> is PE conducted?	 days
How many <u>minutes</u> is each PE class? (If none, enter "0")	 minutes
For approximately <u>what percent</u> of each PE class time are students engaged in moderate to vigorous physical activity (i.e., actually moving, not dressing or waiting)	 _%

- 3. What is the average student-teacher ratio for **3rd grade** PE classes? # of students per teacher
- 4. Please indicate which, if any, of the following issues have been barriers to implementing or maintaining regular physical education classes in your school:
 - PLEASE CHECK ALL THAT APPLY
 - Lack of necessary staff
 - Inadequate indoor facilities/equipment
 - Inadequate outdoor facilities
 - Competing demands for teaching other subject areas
 - Physical education is not a high priority for district administrators
 - No state or district policies requiring PE
 - Financial constraints
 - Other:
 - No barriers
- 5. Are newly-hired P.E. teachers required to...

	Yes	<u>No</u>	know
have undergraduate or graduate training in PE or a related field?			
be certified, licensed, or endorsed by the state in physical education?			
earn continuing education credits on physical education topics?			

6. Is a standardized research-based PE curriculum (e.g., CATCH, SPARK) used at your school?

No		Yes	\rightarrow	Please	specify:_	
Don't k	now					

This section is about recess at your school.

7. Please provide the following information about scheduled recess during a typical week for **3rd grade** students:

How many <u>days per week</u> does the typical 3rd grade student have recess?	days per week
How many <u>times per day</u> does the typical 3rd grade student have recess? OR if varies, please specify:	times per day
What is the <u>total number of minutes</u> per day of recess for the typical 3rd grade student? OR if varies, please specify:	total minutes per day

8. If your school does not have regularly-scheduled recess, please indicate which of the following are reasons why not:

PLEASE CHECK ALL THAT APPLY

- Inadequate resources (staffing, facilities, etc.)
- Competing time demands for academics
- Other:
- 9. Please indicate whether any of the following activities/games are banned at your school during recess:

PLEASE CHECK ALL THAT ARE BANNED

Tackle football
Tag
Dodgeball

Don't

- Other:
- 10. Which of the following types of facilities/equipment are available to students at your school during recess?

PLEASE CHECK ALL THAT APPLY

Playground equipment
 Playing/sports fields
 Balls
 Jump ropes or hula hoops
 Other:

This section is about additional physical activity and fitness practices at your school.

- 11. Some schools offer activity breaks during school hours. Does your school provide students opportunities to be physically active during the school day, **other than in PE and recess**?
 - Yes
- $\square \text{ No } \rightarrow \textbf{Please go to #14}$
- 12. If yes, please briefly describe these breaks:
- 13. About how many minutes per week are 3rd grade students physically active in these breaks (not including PE and recess)? ______minutes/week
- 14. In general, how adequate do you think each of the following facilities are at your school for meeting the needs of students? *PLEASE CHECK ONE BOX ON EACH ROW*

	Not very <u>adequate</u>	<u>Adequate</u>	Very <u>adequate</u>	<u>Not</u> available
Gymnasium				
Playing/sports fields				
Playground equipment				

15. Are outside organizations and/or individuals allowed to use school grounds or indoor facilities for physical activity or sports programs outside of school hours? PLEASE CHECK ALL THAT APPLY

	<u>Yes, organizations</u>	<u>Yes, individuals</u>	<u>No</u>
Indoor facilities			
Outdoor facilities/school grounds			

- 16. If outside organizations use school facilities, please indicate which organizations: *PLEASE CHECK ALL THAT APPLY*
 - School-sponsored or school-affiliated groups
 - YMCA
 - Parks and Recreation department
- Athletic organizations or other recreation programs (e.g., soccer or little league)
- Other, please specify:
- 17. Does your school do any of the following to encourage physical activity among students in **elementary** grades? *PLEASE CHECK ALL THAT APPLY*
 - Intramural Team Sports (e.g., soccer, baseball, basketball)
 - Extramural Team Sports (e.g., soccer, baseball, basketball)
 - School-sponsored after-school physical activities
 - Nontraditional physical education activities (e.g., yoga, kick-boxing)
 - Participate in the President's Challenge Physical Activity & Fitness Awards or a similar program
 - Provide opportunities during the school day for organized physical activities such as walking or running laps at recess (excluding physical education class)
 - Participate in national "Walk to School" or "Bike to School" events/programs
 - Organize a "walking school bus" where children walk to school together
 - Participate in the Safe Routes to School initiative or a similar program
- 18. Does your school systematically measure the following aspects of student health, for **elementary** students? If measured, are the results sent to parents?

PLEASE CHECK TWO BOXES ON EACH ROW (ONE FOR EACH SECTION)

	<u>Measured?</u>			<u>Sent to</u> parents?		
	<u>Never</u>	Selected grades <u>only</u>	Annually for all <u>students</u>	<u>Yes</u>	<u>No</u>	
Measure students' height						
Measure students' weight						
Calculate students' body mass index						
Assess student physical fitness						
Assess student PE knowledge and skills						

19. Please indicate whether each of the following statements are true for your school. *PLEASE CHECK ONE BOX ON EACH ROW*

	<u>No</u>	Yes, it is up to the <u>teacher</u>	Yes, but it is <u>discouraged</u>
Students are allowed to voluntarily stay inside during recess (e.g. go to the library instead)			
Students are kept inside during recess as a consequence of poor behavior			
Students are kept inside during recess to complete schoolwork			
Physical activity (running laps, push-ups) is used as a technique for managing poor student behavior			

This section is about students walking and biking to school.

- 20. What is the average distance that the typical 3rd grade student travels (via school bus, walking/biking, car) to attend school:
 - □ Less than 1 mile □ 1 mile to less than 3 miles □ 3 miles to less than 5 miles □ 5+ miles
 - 🗌 Don't know
- 21. Are students allowed to walk or bike to school?

PLEASE CHECK ONE BOX ON EACH ROW

	<u>No</u>	<u>Yes, in certain grades</u>	<u>Yes, in all grades</u>
Allowed to walk			
Allowed to bike			

22. About what percentage of students in your school would you estimate walk or bike from home to school on an average school day?

% of students

23. Please indicate to what extent each of the following barriers may prevent **3rd grade** students from walking/biking to school:

	Not <u>at all</u>	To a little <u>extent</u>	To some <u>extent</u>	To a great <u>extent</u>	To a very great extent
School is too far away					
Traffic danger					
Bad weather					
Crime					
Lack of sidewalks					
No bike racks					
No crossing guards					

Part 1: Section D Wellness Policies

This section asks about the School Wellness Policy provision of the National School Lunch Act that was passed in 2004.

1. Has your school district or school established a school wellness policy that addresses student nutrition and/or physical activity issues?

PLEASE CHECK ANY THAT APPLY

- Yes, the school district has established a policy
- Yes, the <u>school</u> has established its own policy
 - (independently or in conjunction with the district)
- No
- Don't know
- 2. Has your school district or school developed <u>explicit goals/plans/guidelines</u> designed to promote student wellness through the following activities:

PLEASE CHECK ONE BOX ON EACH ROW

	Yes, we have <u>developed</u>	We are currently <u>developing</u>	No, not <u>yet</u>	Don't <u>know</u>
Goals for nutrition education				
Goals for physical activity				
Guidelines for reimbursable school meals				
Nutrition guidelines for non- reimbursable foods and beverages				
Plans for evaluation and implementation				
Other school-based activities designed to promote wellness				

3. Has your school district or school designated one or more persons to have <u>operational</u> responsibility for ensuring that the wellness policy is implemented?

PLEASE CHECK ANY THAT APPLY

Yes, the school district has designated a person

Yes, the school has designated a person

- No
 - Don't know

4. Is your school required to report to your district regarding implementation of any of the following components as part of your local wellness policy? Please note that although these may be required to be reported for other mechanisms/purposes, we are specifically interested in whether you are also required to report on these items for district wellness policy reporting purposes.

PLEASE CHECK ONE BOX ON EACH ROW

	<u>Yes</u>	<u>No</u>	N/A, no wellness <u>policy</u>
Number of minutes of physical education instruction required at each grade level			
Number of minutes of nutrition education instruction required at each grade level			
Student participation in school meal programs			
Revenue from sale of food or beverages in school-sponsored fundraisers or other school-sponsored venues outside of school meal programs (e.g., vending, school store, a la carte)			
Opportunities for increased physical activity during the school day, outside of physical education and recess (e.g., classroom physical activity breaks, free time physical activity)			
CDC's School Health Index			
FitnessGram or other physical fitness assessment results			
Body Mass Index (BMI) of students			

The next questions are about other school activities that promote student health.

5. Does your school district or school have an ongoing health advisory council or an advisory group that makes recommendations regarding nutrition and/or exercise for students?

PLEASE CHECK ONLY ONE BOX

- Don't know
- Yes, at the school level only Yes, at the district level only
 - Yes, at the district level only Yes, at both the school and district levels
- No No
- 6. At present, is <u>formal classroom instruction</u> offered to elementary students in your school on...

	<u>No</u>	Yes	<u>Don't</u> <u>know</u>
Nutrition education			
Physical activity, exercise, and health related fitness			

Part 1: Section E National Food and Beverage Agreements

In May of 2006 the Alliance for a Healthier Generation (a partnership of the American Heart Association and the William J. Clinton Foundation) reached an agreement with the American Beverage Association, Coca-Cola, PepsiCo, and Dr. Pepper Snapple Group, to limit portion sizes and caloric content of <u>beverages</u> offered to students during the regular and extended school day. A set of "School Beverage Guidelines" was adopted under the agreement.

- 1. Have you heard of the Alliance for a Healthier Generation's "School Beverage Guidelines"?
 - ☐ Yes, quite a bit ☐ Yes, some ☐ No
- 2. Has your school or school district decided to <u>adopt</u> the "School Beverage Guidelines" recommended under the agreement?
 - Yes No
- \Box Don't know \Box N/A, no beverages sold at school
- 3. Has your school implemented these "School Beverage Guidelines"?
 - No → Please go to #5
 - No, but we are planning to implement them \rightarrow Please go to #5
 - Yes, we are in the process of implementing them
 - Yes, we have implemented them
 - 4. Please indicate in which of the following venues you are currently implementing the Alliance Guidelines and the extent of your implementation.

PLEASE CHECK ONE BOX ON EACH ROW

	<u>Not</u> at all	<u>In</u> <u>Part</u>	<u>Fully</u>	<u>Don't</u> <u>Know</u>	<u>N/A</u>
Vending machine <u>beverages</u>					
$\underline{\text{Beverages}}$ in the school/student store					
Snack bars/carts beverages					
À la carte <u>beverages</u>					

5. Is your school district or school implementing or planning to implement any other guidelines concerning the portion size, caloric content, or other features of <u>beverages</u> in your school?

No

No

 \Box Yes \rightarrow Please specify:

6. In the past year, have you reduced the standard serving size for <u>beverages</u> offered to students in your school (e.g., from 20 ounce containers to 8 or 12 ounce containers)?

 \Box Yes \rightarrow Please provide a brief description:

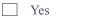
In October 2006, the Alliance for a Healthier Generation also reached an agreement with the Campbell Soup Company, Dannon, Kraft Foods, Mars, and PepsiCo relating to the nutritional content of <u>competitive foods</u> sold in schools to students (competitive foods include all foods, including snack foods, sold in schools other than through the federally subsidized school food programs). A set of "Nutritional Guidelines for Competitive Foods" was adopted under the agreement. The next few questions ask about these and other nutrition guidelines.

7. Have you heard of the Alliance for a Healthier Generation's "Nutritional Guidelines for Competitive Foods"?

Yes, quite a bit	Yes, some
------------------	-----------

8. Has your school or school district decided to <u>adopt</u> these "Nutritional Guidelines for Competitive Foods"?

No



Don't know

No

- 9. Has your school implemented these "Nutritional Guidelines for Competitive Foods"?
 - No \rightarrow Please go to #11
 - No, but we are planning to implement them \rightarrow Please go to #11
 - Yes, we are in the process of implementing them
 - Yes, we have implemented them
 - 10. Please indicate in which of the following venues you are currently implementing the Alliance Guidelines and the extent of your implementation:

PLEASE CHECK ONE BOX ON EACH ROW

	<u>Not</u> at all	<u>In</u> Part	<u>Fully</u>	<u>Don't</u> <u>Know</u>	<u>N/A</u>
Vending machine foods					
Foods in the school/student store					
Snack bars/carts foods					
À la carte <u>foods</u>					

11. Is your school district or school implementing or planning to implement any other guidelines concerning the portion size, caloric content, or other features of <u>foods</u> in your school?

 \square No \square Yes → Please specify:_____

Part 1: Section F **Vending Machines**

These questions are about the sale of beverages (but not food items) in vending machines to elementary school students in your school.

1. Does your school have vending machines that ever sell beverages to:

PLEASE CHECK ONE BOX FOR EACH ROW		
	Yes	<u>No</u>
Staff		
Students above elementary grades		
Students in elementary grades		

2. How much total revenue does your school receive annually from beverages sold in vending machines?

These questions are about vending machine contracts with beverage distributors.

3. Does your school or school district have a contract with a soft drink bottler or beverage distributor, such as Coca-Cola, Pepsi-Cola, or Cadbury Schweppes/Dr.

\$

Yes

Pepper Snapple, giving the company *exclusive* rights to sell beverages at your school? No \rightarrow Please go to #7

Is this an agreement between the soft drink bottler/beverage distributor and... 4.

PLEASE SELECT ONE ANSWER

- ...the school only?
- ...the school district only?
- ...both the school and the school district?
- Has this agreement been renegotiated in the past year? 5.

Yes No

Don't know

Don't know

Does your school or school district receive incentives, such as cash awards 6. or donations of equipment, supplies, or other donations, once total beverage receipts exceed a specified amount?

|--|

7. Who has a major "say" in deciding what beverages are offered in vending machines at vour school?

PLEASE CHECK ALL THAT APPLY

- The soft drink bottler or vending company
- The school

The school district

The state

 \rightarrow If no, please go to #9

- Other—please specify:
- Who primarily sets the prices for the beverages that are offered in vending machines at 8. your school?

PLEASE SELECT ONE ANSWER

- A soft drink bottler or vending company
- The school
- The school district
- Other—please specify:

These questions are about food items (but not beverages) sold in vending machines to elementary school students in your school.

9. Does your school have vending machines that ever sell food to:

PLEASE CHECK ONE BOX FOR EACH ROW

	Yes	No	
Staff			
Students above elementary grades			
Students in elementary grades		$\square \rightarrow$	If no, please go to Page 10

10. How much total revenue does your school receive annually from food sold in vending machines?

\$

Part 1: Section G Other Activities

- 1. Is your school certified as a USDA HealthierUS School at the: *PLEASE CHECK ONLY ONE:*
 - Bronze level
 - Silver level
 - Gold level
 - Gold level of distinction
 - Not certified as a USDA HealthierUS School
 - Don't know
- 2. Has your school been designated as an Alliance for a Healthier Generation Healthy School Program at the:
 - PLEASE CHECK ONLY ONE:
 - Bronze level
 - Silver level
 - Gold level
 - Platinum level
 - Not designated as an Alliance for a Healthier Generation Healthy School
 - Don't know
- 3. To what extent do you agree with the statement: "Schools can play a role in addressing childhood obesity."

PLEASE CHECK ONLY ONE:

- Strongly Agree
- Agree
- Disagree
- Strongly Disagree
- 4. Are there any significant activities currently underway at this school, or school district, to promote wellness, healthier eating and drinking practices, and/or increased physical activity among students?

No

 \Box Yes \rightarrow Please briefly describe.

Contributing Respondents

In the space below, please write the **role or title** of the individual who contributed the majority of information used in completing Part 1 of the questionnaire, as well as any other individuals who assisted with completion of the questionnaire. Please **do not write the names** of these individuals here.

Primary Respondent's Role/Title:

Additional Respondents' Roles/Titles:

THANK YOU VERY MUCH!!

This section will be removed as soon as we receive the completed questionnaire and will be kept separately from the responses to the questionnaire in order to maintain confidentiality.

Honorarium

You are free to endorse the honorarium check that was attached to this survey to another person or institution, by writing "Pay to the order of..." on the back of the check and signing it.

Instead, if you wish to have a new check issued, please return the original check with this completed questionnaire.

If you need a replacement check, please indicate how the check should be made payable:

Address where the replacement check should be sent:

Mailing Instructions

- Place *both parts* of the questionnaire in the enclosed, stamped USPS Priority Mail envelope.
- Place the envelope in your outgoing US mail.

If you have any questions or need another USPS return envelope, please contact us at (312) 355-2388 or by e-mail at <u>foodandfitness@uic.edu</u>

Additional Comments

If you have any additional comments, please write them below:



Part 2: Food and Beverage Policies and Practices, 2011-2012 These questions ask about food and beverages available <u>to students</u> in your school. All the information that you provide will be kept completely confidential, with no disclosure of your name or your school's name.	 6. At what level are decisions about menus and food service made? PLEASE CHECK ALL THAT APPLY At the school level At the district level
The Food Service Manager may be best able to answer these questions.	 External contractor Other – please describe:
 On a typical day, about what percent of your elementary students (grades K-5) a eat lunch offered by your school?% b bring their own lunch?% c other?% please explain: 	 7. Does your school participate in the USDA-sponsored Team Nutrition program? Yes No Don't know 8. If yes, which Team Nutrition resources are used? <i>PLEASE CHECK ALL THAT APPLY</i> Nutrition education materials (posters, activities, games)
 2. Who provides the food service at this school? <i>PLEASE CHECK ALL THAT APPLY</i> School system food service Food service management company (e.g., Sodexho, Preferred Meals) Other: please specify:	 Lesson plans Food buying guide and menu planning assistance Training grants to support staff training/continuing education Other Team Nutrition mini-grants Other - please describe: 9. Does your school use any other resources for improving the food environment
3. During a typical week, on how many days (if any) are students at your school offered food from each of the following sources? Please enter "0" if none. # of days per week Pizza places Sandwich or sub shops Fast food chains Other food establishment	(meals, competitive foods and/or beverages) and/or nutrition education programs in your school? Yes No Don't know 10. If yes, from whom are the resources obtained? PLEASE CHECK ALL THAT APPLY School district State (e.g., state Superintendent's Office or Department of Education) Alliance for a Healthier Generation United States Department of Agriculture (USDA)
 4. Which of the following kitchen facilities are available at your school? <i>PLEASE SELECT ONE ANSWER</i> Full-service kitchen (i.e., ovens, refrigerators, stove) Partial-kitchen (i.e., warming oven or microwave only) No kitchen 	 Other - please describe:
 5. Please indicate which menu planning system is used in your school. <i>PLEASE CHECK ALL THAT APPLY</i> Nutrient Standard Menu Planning (NuMenus) Assisted Nutrient Standard Menu Planning (Assisted NuMenus) Traditional food-based menu planning Enhanced food-based menu planning Any other menu planning (please describe): Don't know 	PLEASE CHECK ALL THAT APPLY Existing drinking fountains in cafeteria Installed new drinking fountains in cafeteria Water dispenser/pitcher and cups (in the food line) Water dispenser/pitcher and cups (elsewhere in the cafeteria) Water dispenser/pitcher but no cups (students bring water bottles) Other - please describe: Free, potable drinking water is not available

The next questions ask about the availability of various food and beverage items in each of several venues. If your school does not have a particular venue, you will be instructed to skip to the next one. Please be careful to answer about the specific venue that is the focus of each question.

VENDING MACHINES – Beverages

If your school does <u>not</u> have <u>beverage vending machines</u> available to <u>elementary</u> students, please check here and go to page 3.

12. Please indicate whether the following **beverages** are available to elementary students from **vending machines** in your school. For each item that is available, please indicate <u>when</u> it is available by checking all the appropriate boxes to the right of the arrow.

		Vending machine Item available?		Item available?		Before classes begin in the	During school hours when meals	During school	After
a.	Bottled water	<u>No</u>	$\xrightarrow{\underline{\mathrm{Yes}}}$	morning	are not being served	lunch periods	school		
b.	Regular soft drinks (such as Coke, Pepsi, or Dr. Pepper)		$\square \rightarrow$						
c.	Diet soft drinks (such as Diet Coke, Diet Pepsi, or Diet Dr. Pepper)		$\square \rightarrow$						
d.	Other no-calorie or very low-calorie beverages (such as Crystal Light Lemonade, Propel Fitness Water, or Fruit ₂ O)		$\square \rightarrow$						
e.	100% fruit or vegetable juice with no added sweeteners		$\square \rightarrow$						
f.	Sports drinks (such as Gatorade or Powerade)		$\square \rightarrow$						
g.	"Light" juices (such as Minute Maid Light Orange Juice)		$\square \rightarrow$						
h.	Fruit drinks that are not 100% fruit juice and that are high in calories (such as Hawaiian Punch, Sunny Delight, or Hi-C)		$\square \rightarrow$						
i.	Low-fat (1%) or non-fat (skim) milk, white		$\square \rightarrow$						
j.	Low-fat (1%) or non-fat (skim) milk, flavored		$\square \rightarrow$						
k.	2% milk, white		$\square \rightarrow$						
1.	2% milk, flavored		$\square \rightarrow$						
m.	Whole milk, white		$\square \rightarrow$						
n.	Whole milk, flavored		$\square \rightarrow$						

VENDING MACHINES - Food

If your school does <u>not</u> have <u>food vending machines</u> available to elementary students, please check here and **go to page 4**.

13. Please indicate whether the following **food items** are available to **elementary** students from **vending machines** in your school. For each item that is available, please indicate <u>when</u> it is available by checking all the appropriate boxes to the right of the arrow.

		Itom as	ailable?	Before classes begin in the	During school hours when meals	During school	After
		<u>No</u>	<u>Yes</u>	morning	are not being served	0	school
a.	Candy		$\square \rightarrow$				
b.	Salty snacks that are not low in fat, such as regular potato chips		$\square \rightarrow$				
c.	Low-fat salty snacks, such as pretzels, baked chips, or other low-fat chips		$\square \rightarrow$				
d.	Cookies, crackers, cakes, or other baked goods that are not low in fat		$\square \rightarrow$				
e.	Low-fat cookies, crackers, cakes, pastries, or other low-fat baked goods		$\square \rightarrow$				
f.	Ice cream or frozen yogurt that is not low in fat		$\square \rightarrow$				
g.	<i>Low-fat</i> or <i>fat-free</i> ice cream, frozen yogurt, sherbet, or <i>low-fat</i> or <i>non-fat</i> yogurt		$\square \rightarrow$				
h.	Sandwiches		$\square \rightarrow$				
i.	Bread sticks, rolls, bagels, pita bread, or other bread products		$\square \rightarrow$				
j.	Fresh fruit		$\square \rightarrow$				
k.	Other fruit (such as dried or canned fruit)		$\square \rightarrow$				
1.	Vegetables (such as carrot sticks or celery sticks)		$\square \rightarrow$				
m.	Pre-made, main course salads (such as chef's salad)		$\square \rightarrow$				

SCHOOL/STUDENT STORE and/or SNACK BARS/CARTS - Beverages

If your school does <u>not</u> have <u>school/student stores</u> or <u>snack bars/carts</u> selling <u>beverages</u> to elementary students, please check here and go to page 5.

14. Please indicate whether the following **beverages** are available to **elementary** students from any **school/student store** or **snack bars/carts** in your school. For each item that is available, please indicate when it is available by checking all the appropriate boxes to the right of the arrow.

				Before classes	During school	
		Item ava <u>No</u>	ailable? <u>Yes</u>	begin in the morning	hours when meals are not being served	After school
a.	Bottled water		$\square \rightarrow$			
b.	Regular soft drinks (such as Coke, Pepsi, or Dr. Pepper)		$\square \rightarrow$			
c.	Diet soft drinks (such as Diet Coke, Diet Pepsi, or Diet Dr. Pepper)		$\square \rightarrow$			
d.	Other no-calorie or very low-calorie beverages (such as Crystal Light Lemonade, Propel Fitness Water, or $Fruit_2O$)		$\square \rightarrow$			
e.	100% fruit or vegetable juice with no added sweeteners		$\square \rightarrow$			
f.	Sports drinks (such as Gatorade or Powerade)		$\square \rightarrow$			
g.	"Light" juices (such as Minute Maid Light Orange Juice)		$\square \rightarrow$			
h.	Fruit drinks that are not 100% fruit juice and that are high in calories (such as Hawaiian Punch, Sunny Delight, or Hi-C)		$\square \rightarrow$			
i.	Low-fat (1%) or non-fat (skim) milk, white		$\square \rightarrow$			
j.	Low-fat (1%) or non-fat (skim) milk, flavored		$\square \rightarrow$			
k.	2% milk, white		$\square \rightarrow$			
1.	2% milk, flavored		$\square \rightarrow$			
m.	Whole milk, white		$\square \rightarrow$			
n.	Whole milk, flavored		$\square \rightarrow$			

SCHOOL/STUDENT STORE and/or SNACK BARS/CARTS - Food

If your school does <u>not</u> have any <u>school/student store</u> or <u>snack bars/carts</u> selling <u>food</u> to elementary students, please check here and **go to page 6**.

15. Please indicate whether the following <u>food items</u> are available to <u>elementary</u> students from any <u>school/student stores</u> or <u>snack bars/carts</u> in your school. For each item that is available, please indicate <u>when</u> it is available by checking all the appropriate boxes to the right of the arrow.

		PLEASE CHECK ALL THAT APPLY					
		Item av <u>No</u>	ailable? <u>Yes</u>	Before classes begin in the morning	During school hours when meals are not being served	During school lunch periods	After school
a.	Candy		$\square \rightarrow$				
b.	Salty snacks that are not low in fat, such as regular potato chips		$\square \rightarrow$				
c.	Low-fat salty snacks, such as pretzels, baked chips, or other low-fat chips		$\square \rightarrow$				
d.	Cookies, crackers, cakes, or other baked goods that are not low in fat		$\square \rightarrow$				
e.	Low-fat cookies, crackers, cakes, pastries, or other low-fat baked goods		$\square \rightarrow$				
f.	Ice cream or frozen yogurt that is not low in fat		$\square \rightarrow$				
g.	<i>Low-fat</i> or <i>fat-free</i> ice cream, frozen yogurt, sherbet, or <i>low-fat</i> or <i>non-fat</i> yogurt		$\square \rightarrow$				
h.	Sandwiches		$\square \rightarrow$				
i.	Bread sticks, rolls, bagels, pita bread, or other bread products		$\square \rightarrow$				
j.	Fried potatoes (including reheated French fries or tater tots)		$\square \rightarrow$				
k.	Vegetables (such as carrot sticks or celery sticks)		$\square \rightarrow$				
1.	Fresh fruit		$\square \rightarrow$				
m.	Other fruit (such as dried or canned)		$\square \rightarrow$				
n.	Pre-made, main course salads (such as chef's salad)		$\square \rightarrow$				

SCHOOL LUNCH MEAL - Beverages

If your school does <u>not</u> offer a <u>school lunch meal</u> to elementary students, please check here and **go to page 7**.

16. Please indicate how often the following **beverages** are available to **elementary** students with your **school lunch meal** (not à la carte) in your school.

		Never	Some days	Most or every day
a.	Bottled water			
b.	Regular soft drinks (such as Coke, Pepsi, or Dr. Pepper)			
c.	Diet soft drinks (such as Diet Coke, Diet Pepsi, or Diet Dr. Pepper)			
d.	Other no-calorie or very low-calorie beverages (such as Crystal Light Lemonade, Propel Fitness Water, or $Fruit_2O$)			
e.	100% fruit or vegetable juice with no added sweeteners			
f.	Sports drinks (such as Gatorade or Powerade)			
g.	"Light" juices (such as Minute Maid Light Orange Juice)			
h.	Fruit drinks that are not 100% fruit juice and that are high in calories (such as Hawaiian Punch, Sunny Delight, or Hi-C)			
i.	Nonfat (skim) milk, white			
j.	Nonfat (skim) milk, flavored			
k.	Low-fat (1%) milk, white			
1.	Low-fat (1%) milk, flavored			
m.	2% milk, white			
n.	2% milk, flavored			
0.	Whole milk, white			
p.	Whole milk, flavored			

SCHOOL LUNCH MEAL - Food

If your school does <u>not</u> offer a <u>school lunch meal</u> to elementary students, please check here and **go to page 8**.

17. Please indicate how often the following **food items** are available to **elementary** students with your **school lunch meal** (not à la carte) in your school.

		Never	Some days	Most or every day
a.	Candy			
b.	Salty snacks that are <i>not low in fat</i> , such as regular potato chips			
c.	Low-fat salty snacks, such as pretzels, baked chips, or other low-fat chips			
d.	Cookies, crackers, cakes, or other baked goods that are not low in fat			
e.	Low-fat cookies, crackers, cakes, pastries, or other low-fat baked goods			
f.	Ice cream or frozen yogurt that is not low in fat			
g.	Low-fat or fat-free ice cream, frozen yogurt, sherbet, or low-fat or non-fat yogurt			
h.	Sandwiches			
i.	Bread sticks, rolls, bagels, pita bread, or other bread products			
j.	Fried potatoes (including reheated French fries or tater tots)			
k.	Vegetables (excluding potatoes)			
1.	Fresh fruit			
m.	Other fruit (such as dried or canned fruit)			
n.	Whole grains (such as wheat bread or brown rice)			
0.	Two or more different entrees or main courses			
p.	Salad bar			
q.	Pre-made, main course salads (such as chef's salad)			
r.	Pizza (if offered, please also specify how often types below are available)			
	1) Regular pizza			
	2) "Healthier" pizza (e.g., whole-wheat crust, lower-fat cheese and/or toppings)			

À LA CARTE - Beverages

À la carte items are any foods or beverages that are not included as part of the school lunch or breakfast meal provided for the USDA "National School Lunch Program" or "School Breakfast Program" prices. Examples of à la carte items are milk only, single items from the lunch meal, or snack items.

If your school does <u>not</u> offer an <u>à la carte</u> lunch service to <u>elementary</u> students, please check here and **go to page 9**.

18. Please indicate how often the following **beverages** are available to elementary students in your school **<u>à la carte</u>** at lunch.

		Never	Some days	Most or every day
a.	Bottled water			
b.	Regular soft drinks (such as Coke, Pepsi, or Dr. Pepper)			
c.	Diet soft drinks (such as Diet Coke, Diet Pepsi, or Diet Dr. Pepper)			
d.	Other no-calorie or very low-calorie beverages (such as Crystal Light Lemonade, Propel Fitness Water, or Fruit ₂ O)			
e.	100% fruit or vegetable juice with no added sweeteners			
f.	Sports drinks (such as Gatorade or Powerade)			
g.	"Light" juices (such as Minute Maid Light Orange Juice)			
h.	Fruit drinks that are not 100% fruit juice and that are high in calories (such as Hawaiian Punch, Sunny Delight, or Hi-C)			
i.	Low-fat (1%) or non-fat (skim) milk, white			
j.	Low-fat (1%) or non-fat (skim) milk, flavored			
k.	2% milk, white			
1.	2% milk, flavored			
m.	Whole milk, white			
n.	Whole milk, flavored			

À LA CARTE - Food

If your school does <u>not</u> offer an <u>à la carte</u> lunch service to elementary students, please check here \Box and **go to #17 at the bottom of this page.**

19. Please indicate how often the following **food items** are available to **elementary** students in your school **<u>à la carte</u>** at lunch.

		Never	Some days	Most or every day
a.	Candy			
b.	Salty snacks that are not low in fat, such as regular potato chips			
c.	Low-fat salty snacks, such as pretzels, baked chips, or other low-fat chips			
d.	Cookies, crackers, cakes, or other baked goods that are not low in fat			
e.	Low-fat cookies, crackers, cakes, pastries, or other low-fat baked goods			
f.	Ice cream or frozen yogurt that is not low in fat			
g.	Low-fat or fat-free ice cream, frozen yogurt, sherbet, or low-fat or non-fat yogurt			
h.	Sandwiches			
i.	Bread sticks, rolls, bagels, pita bread, or other bread products			
j.	Fried potatoes (including reheated French fries or tater tots)			
k.	Vegetables (excluding potatoes)			
1.	Fresh fruit			
m.	Other fruit (such as dried or canned fruit)			
n.	Whole grains (such as wheat bread or brown rice)			
0.	Two or more different entrees or main courses			
p.	Salad bar			
q.	Pre-made, main course salads (such as chef's salad)			
r.	Pizza (if offered, please also specify how often types below are available)			
	1) Regular pizza			
	2) "Healthier" pizza (e.g., whole-wheat crust, lower-fat cheese and/or toppings)			

PLEASE CHECK ONE BOX ON EACH ROW

20. Please write in the title or role, **not the name**, of the person(s) who completed this segment of the questionnaire on food and nutrition: